

**TOWN OF TRAYTOWN  
Minutes  
February 16, 2026**

**In attendance:**

Mayor Shannon Carter  
 Deputy Mayor Roy Higdon  
 Councillors Jason Patten  
 Michael Ralph  
 Jeffrey Patten (arrived late)  
 Town clerk manager Sarah Skinner  
 Gallery Glenn Abbott, Wilfred Wyatt, Maxwell Harmon

**ACCEPT AGENDA:** February 16, 2026 Moved by Deputy Mayor Higdon Seconded by Councillor Patten all in favour, motion carried.

**ACCEPT MINUTES:** January 5, 2026 Moved By Deputy Mayor Higdon Seconded by Councillor Ralph, all in favour, motion carried

**BUSINESS ARISING:** January 5, 202625

**Financial Report** — Amount in bank accounts as of today Scotiabank - \$25,907.65 MCW - \$460.26 Gas Tax - \$65,340.83 and regular account \$ (unknown couldn't get in account today) will report tomorrow for a total of - \$ The \$25,000.00 from GST has not arrived or the MOG or the Provincial Gas Tax. The amount left owing for 2018 until 2025:

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
			\$429.20	\$460.60	\$492.00	\$1,209.00	\$2,606.81	\$5,950.00	\$8,983.95	\$20,131.56

**Emergency Plan** – starting after invoices are sent out

**Permit** –

**Correspondence** –

**Grant** – completed and returned

**Quarries / Water Resources** – amendment to town plan for quarries on Minister Parrot's desk for approval.

**Budget** – Waiting to hear from Municipal Affairs on approval of 2026 budget to send out 2026 invoices.

**NEW BUSINESS**

**Audit – 2025 Moved by Councillor Patten to have the 2025 audit done, seconded by Deputy Mayor Higdon all in favour, motion carried.**

**Councillor's Issues** – ordered internet for pumphouse hoping to get two years at \$49.99 per month, waiting to have cameras installed.

**Capital Works** –Council talked to Caroline Frost, Assistant to Minister Parrot, Ms. Frost informed council that the two Phases of the water and sewer Project has been sent along to the minister of Transportation for the final steps to being approved. Ms. Frost suggested that the council ask Mr. Jonathan Rowe to help it along

Federally due to the majority of the funds will be coming from the federal government for the infrastructure this year. Council also explained to Ms. Frost the importance of Minister Lloyd Parrott, Minister of Energy and Mines to take a good look at the amendment being requested by the Town of Traytown to preserve their water from being contaminated or disrupted in any way due to the contractors not caring about how far down they dig to get their materials and the fact that most areas in the area are down below the water mark and should be investigated. Ms. Frost promised to pass on the concerns to Minister Parrott and will suggest the new inspector for the area take a good look at what the contractors are doing to the area. Minister Parrott did not make the meeting due to a prior commitment but was hoping to finish up his first meeting and joining the council with their concerns.

The Clerk manager will send Mr. Jonathan Rowe, MP Terra Nova District an email asking his support for the next two phases of the water and sewer projects. Mayor Carter will give Mr. Rowe a couple of weeks to respond and will follow up with an email.

**Next Meeting March 16, 2026**  
**Meeting adjourned**

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Mayor

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Town Clerk Manager