

**TOWN OF TRAYTOWN
MINUTES
December 1, 2025**

In Attendance:

Mayor Shannon Carter
Deputy Mayor Roy Higdon
Councillors Michael Ralph
 Jason Patten
 Jeffrey Patten
Town Clerk Manager Sarah Skinner
Consultant John Baird
Gallery Wilfred Wyatt, Glenn Abbott,

ACCEPT AGENDA: December 1, 2025 Moved by Deputy Mayor Higdon and seconded by Councillor Jeff Patten, all in favour, motion carried.

ACCEPT MINUTES: November 3, 2025 Moved by Councillor Jason Patten, Seconded by Deputy Mayor Higdon, all in favour, motion carried.

BUSINESS ARISING: November 3, 2025

Capital Works – Request meeting with MHA Lloyd Parrott, email back, two applications sent to Municipal Affairs. Worked with Ms. Michelle Kelly last week to redo financial evaluation for the Federal government's funding for water and sewer. Completed and sent. Motion to apply and borrow.

Financial Report — Clerk's financial report: Amount in bank accounts as of today Scotiabank - \$20,842.84 MCW - \$1,462.81 Gas Tax - \$85,272.03 and regular account \$119,858.25 for a total of - \$206,593.09. Felham's Construction must be paid \$85,001.10 Allnorth must be paid \$7,881.51 (invoice arrived today) for a total of \$91,419.80 Will transfer over to MCW to cover both cheques \$91,519.80 with \$100 extra to cover any expense and keep account open. Total left in expense account \$28,338.45. Government owes town half MOG and one half Provincial Gas Tax

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
			\$429.20	\$460.60	\$492.00	\$1,276.00	\$3,139.81	\$5,950.00	\$9,512.60	\$21,260.21

Emergency Plan – Will begin after new year

Permit – RCMP – Trans Canada Highway building an office on the area of Fun Spot Cabins. **Stantec** is going to carry out a geotechnical investigation containing 14 test pits, as indicated in the attached figure and kmz file. Could you please review the attached files and advise if the Town of Traytown has any underground or overhead utilities in this area. The clerk will inform Stantec that the town has

Correspondence – Request for Support Arena bring forward to budget meeting.

Grant – must be finalized and sent back before last of January.

Light Fixture – replaced in town office invoice to follow from G. Abbott.

NEW BUSINESS

Quarries / Water Resources – amendment to town plan for the area of the quarries and red pine stand and wellhead protection area. Must advertise the change ASAP and bring forward to Minister for final approval.

Budget – Meeting to do budget copy presented to council and will be discussed at January 5, 2026 meeting.

MAA Board elections – Traytown council votes for Tony Keats to represent small towns on MAA board.

Councillor's Issues

Next Meeting January 5, 2026

Meeting adjourned moved by Councillor Ralph seconded by Councillor Jason Patten, all in favour, motion carried.
