

**TOWN OF TRAYTOWN
MINUTES
September 8, 2025**

IN ATTENDANCE:

Mayor	Shannon Carter
Deputy Mayor	Maxwell Harmon
Councillors	Jason Patten
	Lorne Denty
	Roy Higdon
Town Clerk Manager	Sarah Skinner

ACCEPT AGENDA: September 8, 2025 Moved by Councillor Patten, Seconded by Councillor Higdon all in favour motion carried.

ACCEPT MINUTES: August 4, 2025 Moved by Deputy Mayor Harmon, Seconded by Councillor Denty all in favour, motion carried.

BUSINESS ARISING: August 4, 2025

Capital Works – Deputy Mayor will call Wilfred Maloney P. Eng MA. to see what the council's options are regarding the hiring of engineers to do the reports needed for the application for the Capital Municipal Works project that is needed to complete the water and sewer project. The applications are to be completed early this year and without an engineer's estimates on the scope of work to be done, the application cannot be completed. The deputy mayor will contact Doug Short, Allnorth to discuss the asphalt for Juniper. An invoice arrived from Cougar for over \$29,000.00 for the last 10% holdback.

Financial Report — Clerk's financial report: Amount in bank accounts as of today Scotiabank - \$59,270.21 MCW - \$1,463.66 Gas Tax - \$85,070.39 and regular account \$86,436.27 for a total of - \$232,240.53,

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
	\$ -	\$ -	\$429.20	\$460.60	\$492.00	\$1367.00	\$3,339.81	\$5,950.00	\$9,512.60	\$21,560.21

Street Light – Reported two street lights out again September 8, 2025 one on the neck Main Street and one on Aspen next to cemetery, seeing how long it takes to have them repaired.

Water – Council is looking for the best way to get temporary line to go through town to provide water to the people having water issues. **Councillor Denty moved to look into a proposal to provide a temporary line next summer depending on cost assessment and engineering work needed, seconded by Deputy Mayor Harmon all in favour, motion carried.**

Road Contract – September 1, 2025 starts the second year of the three-year road maintenance contract with the first payment of each year of \$1,000.00 and twelve payments of \$4,375.00

Interview – The town clerk talked to Megan Frost on Sunday September 7, 2025 asked her if she could have the article she is writing for the town be finalized before the last of September, to close off all council business before the election in October. Nomination Day will be tomorrow to see if the town will have anyone representing them again.

Audit – The 2024 audit has been finalized signatures are needed. **Councillor Denty moved to accept 2024 audit as presented seconded by Deputy Mayor Harmon all in favour motion carried.**

Emergency Plan – Will work on it after the election date of October 2, 2025.

NEW BUSINESS

Clean up Week – Ask Robert Ralph if October 21 – 24, is a good date for him to do the clean up.

Permits – Deputy Mayor Harmon moved to approve the building of a 10 X 24 leaning shed for boat at 18 Aspen Drive seconded by Councillor Denty 4 in favour, motion carried. (Councillor Patten abstained)

Mayor Harmon moved to approve a Bandsaw permit for 25 Juniper Crescent, seconded by Councillor Denty all in favour motion carried.

Deduction –

Councillor's

1. Clean council hall's well ask Robert Ralph or Art Baker
2. Call Xylem to order short floats for lift station, and order 10 locks for the water tower, lift station, pump house, all gates and places needed.
3. The area known as the neck will be needing a permit for a subdivision if the road gets established soon, council will be keeping the area on their permit list as it comes up to be done.

Next Meeting – October 6, 2025 new council

Meeting adjourned – Deputy Mayor Harmond moved to adjourn the meeting seconded by Councillor Denty all in favour motion carried.

Mayor

Town Clerk Manager