

**TOWN OF TRAYTOWN
MINUTES
March 3, 2025**

In Attendance:

Mayor Shannon Carter
Deputy Mayor Maxwell Harmon
Councillors Lorne Denty
Jason Patten

Roy Higdon

Town Clerk Manager Sarah Skinner

Gallery Melvin Arnold, Guy Wells, Wilfred Wyatt, Donald Henke, Jeffrey Patten

ACCEPT AGENDA: March 3, 2025 Moved by Councillor Higdon, Seconded by Deputy Mayor Harmon all in favour, motion carried

ACCEPT MINUTES: February 3, 2025 Moved by Councillor Denty, Seconded by Councillor Patten all in favour, motion carried.

BUSINESS ARISING: February 3, 2025

Guy Wells Election Question – Will any or all of the councillors be staying on as councillors in October when the Municipal Election is called? Answer – All of Council feels they have given enough of their time to the town and hopes that more residence will come forward and complete the work that they have started. Question – If council leaves how will the new council carry on when the Town Clerk Manager says she could retire at the same time. What if no one comes forward to run for council and Municipal Affairs comes into run the town, no one wants that. Answer – If on Nomination Day no one comes forward to run for the 5 seats available, we may consider staying on for awhile longer, this council will not have the town suffer in any way. The town clerk manager will make sure the next person who comes on knows everything there is to know. Question – Will the town hire a outside person for the work needed on the lift station and pump house. Answer – The council budgeted a small amount this year to pay for the labour of the lift station and pump house next year it could be a budgeted to hire someone to do the job full time. Either way this council has worked to hard to get this town this far and they would not want it to fail in any way now. The next phase of the water and sewer have been applied for and the whole water and sewer system has been drawn up by the engineers, with so many people in town wanting the work to continue let's hope some of them come forward.

Capital Works –Report Certificate from Greatario accepted; approval needed. **Deputy Mayor Harmon moved to approve the Certificate of Total Performance seconded by Councillor Denty all in favour, motion carried.** (Copy attached to minutes). When will council hear if they have the approval for second phase, usually around April maybe May.

Financial Report — Clerk's financial report: Amount is bank accounts as of today Scotiabank - \$14,432.50, MCW - \$2,564.51 Gas Tax - \$84,678.17 and regular account \$95,080.80 for a total of - \$196,755,.98. MOG arrived for 2024 in the amount of \$20,317.01 today not deposited.

	2016	2017	2018	2019	2020	2021	2022	2023	2024	Total
	\$ -	\$ -	\$429.20	\$460.60	\$492.00	\$2,567.00	\$4,989.56	\$8,000.75	\$17,435.87	\$

Post Office – Motion for approval of boxes; Due to the fact that no one has come forward to offer their services as post mistress with a building for the post office, **Traytown Council approves Option 1 - Community mailboxes for the town of Traytown, moved by Councillor Denty, seconded by Councillor Higdon, all in favour, motion carried.** Canada Post was not offering much to the person applying for the position, they would be responsible for rent, heat, lights, internet, snow clearing, salting/sanding, etc for their building and the wage was only a few dollars over minimum.

Street Light Request –nothing back.

Budget –MA Ms. Kelly informed council today Budget has been approved with changes to deductions in next year's budget.

Wellhead Protection Area - sent to Angela Buchanan, no word

Quarries –Department of Mines and Energy request an approval for Feltham's quarry any objections – no. The clerk will ask if their inspector can inspect the quarries as it seems they are outside the quarries area.

Motion Water Tester – Report as of today March 3, 2025 – passed, many favourable results from residence on their water

Audit – Auditor was out Wednesday February 19, 2025

NEW BUSINESS

Scott Murphy - Invoice - \$3,100, Three surveys and line setback

Newfoundland Power – Pump house last month 191.02 this month 170.26, Street Lighting – 881.44 this month 890.80, Hall –320.99 – 475.73, Lift Station – 71.25 – 58.48, tank – 188.13 – 195.30.

Calcium prices find out from the contractor how much the town has left for the roads this year and how much we should buy. Call Home Hardware for a price to see if the prices are better than Sel Plus prices as they were at lot lower last year.

Donation – Councillor Higdon was given two lights by a distributor he deals with at work and has generous donated them to the Traytown rink. Mr. Henry Ralph has installed the lights as well as fixed the other lights on the rink and tightened up all the wires. The rink was flooded and use quite a bit during February while the weather lasted.

Students – Councillor Denty has applied for two students for this summer season.

Next Meeting – March 31, 2025

Meeting adjourned Moved by Councillor Patten Seconded by Councillor Denty all in favour motion carried.

Mayor

Town Clerk Manager

Division of Municipal Infrastructure
Form 13 — Certificate of Total Performance

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This Certificate is to be issued on request from the Contractor to the Consultant when the Contract has been Totally Performed.

Owner: Town of Traytown

Project Name: New Water and Sewer System Expansion, Part B


MI Project # 17-RNC-20-00039 **Contractor:** Greatario Eng. Storage Solutions

Date of Total Performance: November 17, 2025

In accordance with the conditions established in accordance with General Conditions Section GC 21 - Certificates and Payments, subsection 21.8, we hereby approve the issuance of this CERTIFICATE OF TOTAL PERFORMANCE for the above noted Contract.

The issuance of the Certificate of Total Performance shall constitute a waiver of all claims by the Owner against the Contractor except those previously made in writing and still unsettled, if any, and those arising from provisions of General Conditions Section GC 31 Warranty, or those arising from negligence on the part of the Contractor.

The acceptance of the Certificate of Total Performance or of the payment due thereunder shall constitute a waiver of all claims by the Contractor against the Owner except those made in writing prior to his application for payment upon Total Performance of the Contract and still unsettled, if any.

DATE: Dec. 20/2025 CONSULTANT:  DOUGLAS FORT
ALLNORTH CONSULT

DATE: _____ OWNER: _____

DATE: _____ CONTRACTOR: _____