

**TOWN OF TRAYTOWN**  
**MINUTES**  
**September 16, 2024**

**In Attendance:**

**Mayor:** Shannon Carter  
**Deputy Mayor:** Maxwell Harmon  
**Councillors:** Lorne Denty  
Roy Higdon  
Jason Patten  
**Town Clerk Manager:** Sarah Skinner  
**Gallery:** Guy Wells, Wilfred Janes

**ACCEPT AGENDA:** September 16, 2024 Moved by Councillor Denty seconded by Councillor Patten all in favour motion carried.

**ACCEPT MINUTES:** August 5, 2024 moved by Deputy Mayor Harmon, seconded by Councillor Patten all in favour, motion carried.

**BUSINESS ARISING:** August 5, 2024

**Capital Works** – Cougar had agreed to turn on the water without the tank if the town paid an extra \$4,600.00 for them to return when Greatario was back to commission the tank, but Municipal Affairs would not approve the change order. The town is back to waiting until Greatario and Cougar are able to commit to a time together to finish the work for the town. The council cannot apply for the next phase of work until all of this work is signed off by Municipal Affairs, and time is running out for the deadline which is usually November. The motion to approve change order will not be brought forward as it will not be needed.

Mr. Wilfred Maloney P.Eng. Municipal Affairs has contacted Greatario requesting the work be finalized ASAP. Mr. Julien Gallant, Project Manager Atlantic Canada, Greatario replied that “We are working on it and have tried multiple avenues but it has proven incredibly and increasingly difficult to find qualified people available this time of year, both internally and externally. Unfortunately, I do not have a schedule to provide at this time.”

Mr. Maloney emailed the following back: “From a contract perspective you are required to provide an updated schedule for remaining work. Are you stating that you are unable to abide by the contractual obligations under the contract? If so, please advise and we will discuss next steps with the client.

This is very unfortunate as your company has had an excellent relationship with all communities that you have constructed water towers and when we last spoke maybe 6 or 7 weeks ago you indicated to me that your men would be available in the fall.

Please review again and advise as not providing an updated schedule is in violation of the terms of the contract.”

The last email came from Drew Williamson, CPA, MBA President

“Hi Wilf

We will be back to you shortly with a schedule to get this wrapped up.”

Council is hoping the president of the company will make the necessary arrangements to complete this project, as soon as possible.

**Financial Report** — Clerk’s financial report: Amount in bank accounts as of today Scotiabank - \$71,689.75, MCW - \$4,355.75 Gas Tax - \$24,506.75 and regular account \$146,618.01 for a total of - \$247169.76

The 2024 Property Tax invoices sent out total - \$132,869.25 still owing for 2024 - \$32,232.65

	2016	2017	2018	2019	2020	2021	2022	2023	2024
	\$0	\$0	\$429.20	\$460.60	1,259.00	\$2,877.95	6,040.11	10,082.64	\$32,232.65

**Audit**—Financial Statements have arrived, motion to accept. GST rebate stands at \$14,818.93 for Jan – June 2023 and \$70,139.62 for June to December 2023. Auditor’s invoice \$7,015.00.

**Councillor Denty moved to accept and approve the 2023 financial statements as presented, seconded by Councillor Higdon all in favour motion carried.** The clerk will pay the auditor for the financial statements.

**Recreation report** – The two students that were hired this year completed all the assigned work that the council had on the list. One requested a recommendation from the town for Canadian Armed Forces, this has been granted. Councillor Denty will write a letter on behalf of council giving the town’s recommendation. The clerk manager will complete the last of the paper work this week for the government funds for the student. Council thanks Councillor Denty for all his time for the students this summer.

**Road Contract** – The first bids that came in for the roads were more than the council had budgeted for, the council looked at the contract and changed it to have less gradings, and included the extra roads as part of the contract not an extra, as well as the exact kilometers of road required to be maintained. The clerk sent it out again and ask for prices not bids due to the fact, the cost will be less than \$133,500 per year. The new prices came in still over budget but an amount that will have to be budgeted for 2025. \$53,500 and \$70,000 are the two new prices that have been submitted.

**GRANT** – Rink grant will need to be finalized this week. Councillor Denty is in the process of getting the lights put up.

**SEWER** – The lift station light has been on more than off this month and council has had to have the pump removed and cleaned twice and each time it is due to wipes that are not flushable

Having extra cost not budgeted for, council have sent out individual letters, put the notices in the newsletter but are still having problems with the sewer. Councillor Patten has had to respond to the light on at the lift station again this weekend which was caused by the old pump cutting out, he has it turned off right now and it will have to be taken up again and if not fixable replaced by the new pump.

Council has approved payments of \$20 per hour for any work done by locals and \$25 per hour for any lift station repairs required.

## **NEW BUSINESS**

**Purchase** – Councillor Denty will purchase new tables for the community hall, the council will purchase 8 at this time and more later as well as new chairs, the chairs will have to be stackable but must be of good quality.

**Meeting** – Mayor has been asked to meet with Archeologist, Anita Henke, to discuss digging in Traytown. Will be placed on October 14<sup>th</sup>, agenda.

**Canada Community-Building Fund Agreement** – approval signed and return if agree (replaces gas tax.) **Moved by Councillor Denty Seconded by Councillor Higdon all in favour, motion carried.**

**Chairs** – Due to breakage the number of chairs in the hall now stand at 54 wooden there are other chairs. Will council will have to look into buying tables and chairs for the hall Home Hardware can get the 6-foot foldable plastic table at \$82.00 each Council will order the tables from Home Hardware this week and look at chairs to order later.

**Fall Clean up** -Verify with Kim Ralph if October 21- 24, 2024 is okay for the Fall Clean up.

**Post Office Ramp** – Clerk was notified by residents that they are very wary of the ramp at the post office and wondered if council could write a letter to Canada Post and request it be brought up to standard. The clerk will contact Canada Post and request that the ramp be user friendly.

**Lawn Maintenance** – The clerk will contact Dykes Lawn Maintenance and ask if they would be willing to take on the cutting of alders and planting of the flower pots at the welcome signs and at what price.

**New Road** – Council will go out for prices for the upgrade to cemetery hill and Tucker's Pit Road to the pumphouse so access can be readily available for water testing.

**Wharf** – The clerk will contact Crown Lands and ask what can be done about the deplorable condition of the old wharf and collection of boats on Main Street.

**INSURANCE** – documents sent to council for review amount charged this year - \$4,519.50 approved the clerk will pay the whole amount.

**Deductions:** #4

**Correspondence:**

**Next Meeting** – October 14, 2024 Thanksgiving

**Meeting adjourned Moved by Councillor Denty Seconded by Councillor Patten all in Favour motion carried.**

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Mayor

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Town Clerk Manager