

**TOWN OF TRAYTOWN  
MINUTES  
November 4, 2024**

**In Attendance:**

<b>Mayor</b>	Shannon Carter
<b>Deputy Mayor</b>	Maxwell Harmon
<b>Councillors</b>	Roy Higdon Lorne Denty Jason Patten (left at 7:50)
<b>Town Clerk Manager</b>	Sarah Skinner
<b>Gallery:</b>	Phillip Hunter, Wilfred Janes, Wilfred Wyatt, Jeffrey Patten, Guy Wells

**ACCEPT AGENDA:** November 4, 2024 Moved by Councillor Denty seconded by Councillor Higdon all in favour motion carried

**ACCEPT MINUTES:** October 14, 2024 Moved by Deputy Mayor Harmond seconded by Councillor Patten, all in favour motion carried.

**BUSINESS ARISING:** October 14, 2024

**Capital Works** – Talking to Bell Aliant about installing internet at the pump house to facilitate the relaying of information to the tower and staff. Kyle Hussey, EMP employee will be the contact person for this phase of the work. Trying to arrange everything so he can come out and set up the service. An initial fee of \$2,000.00 was required by Bell to provide the service to the town, which was approved by council by text (to not delay the installation any longer). Town clerk manager paid for the initial cost and was reimbursed by cheque. The upgrades required by the Municipal Affairs engineers of the road going to the well and pump house as well as the hill coming down from the cemetery came in at a cost of \$25,000.00 which was approved by council on October 30, 2024. The amount is included in the two-million-dollar project. Council has agreed with the engineers that the road will need a number of loads of stone to bring it up to road standards needed to make the road usable during the winter months as well as spring thaw.

1. Deputy Mayor Harmon moved to pay Bell Mobility \$2,000.00 for the installation of internet at the pumphouse, with a monthly fee of \$90.00, seconded by Councillor Denty all in favour motion carried.
2. Councillor Denty moved to have the end of Pine Tree Road as well as the pump house road upgraded at a cost of \$25,000.00 seconded by Councillor Patten, all in favour, motion carried.

The commissioning of the water supply is scheduled for Friday November 15, 2024.

**Financial Report** — Clerk's financial report: Amount is bank accounts as of today Scotiabank - \$72,386.90, MCW - \$4,355.75, Gas Tax - \$24,524.18 and regular account \$195,549.24 for a total of - \$296,817.07. The fire protection to Glovertown \$10,219.00 plus regular invoicing.

The 2024 Property Tax invoices sent out total - \$132,869.25 still owing for 2024 - \$26,740.80

	2016	2017	2018	2019	2020	2021	2022	2023	2024
	\$0	\$0	\$ 429.20	\$ 460.60	\$1,059.00	\$2,847.30	\$5,292.26	\$8,497.2	\$ 26,740.80

**Road Contract** — Roads need to be graded before winter sets in especially the pot holes, lots of complaints coming in. Council will purchase a few loads of class A to upgrade the roads where the roads are deteriorated. The budget for 2024 will cover the cost.

**Recreation** — the Christmas party will only get the parade characters and their Mr. & Mrs. Claus for about 15 minutes, the mayor will change the date to December 21, 2024 the costumes are not loaned out to anyone, the mayor can talk to the principal about having the high school students help with the party and have games and small prizes, maybe a couple of the firemen would show up in costume and have a Mr. and Mrs. Claus.

**SEWER** — Has Xylem been out to do the final repairs? The control module that controls the floats in the system needed to be replaced. The lift station itself will need to be replaced in the next year and Department of Municipal Affairs' engineers have advised council not to include the cost with the next phase of the Municipal Capital Works; they feel it is better for the town to go after emergency funding if problems occur with the lift station.

**Fall Clean up** -18 truck loads of debris picked up in the fall clean up, 25 in spring clean up.

**Post Office Ramp** — The ramp at the Canada Post building has been repaired by a kind hearted individual and there hasn't been any further talk on the closing at this time. The Post Mistress at the post office has informed the public that the owners of the building have given her six months to vacate the premises at which time they will be removing the building due to its dilapidated condition. The clerk contacted Canada Post and left a message on October 7, 2024 for Victoria, Canada Post representative that controls Tray town post office, she did not return the calls. There is a strike looming in the future for Canada Post, which could alter the town's mail service.

**Lawn Maintenance** — Dykes Lawn Care will take over the clearing of the planters and planting them with flowers for the 2025 season for a price of \$60 each \$180.00 total. Plants will cost extra but all alders and debris will be cleared from around the signs.

**Crown Land Wharf** — The title deed for the small parcel of land situated next to the boat launch is still in Edward Kean's name and has been since August 13, 1993. The council has options on how to proceed with the area, and all the debris that has been discarded there: 1. They can charge property tax, going back six years, to the titled owner and have them find the new owners or 2. Send out several letters to the parties believing to own the property. There is a grant number for

this area. The clerk manager will write the son of the first owner and ask him to update the office on the owners. The clerk manager will write the son of the first owner and ask him to update the office on the owners.

## **NEW BUSINESS**

**Street Light Request** – Pine Tree Road at the last house in. Deputy Mayor Harmon moved to place a street light at the end of Pine Tree Road, the clerk manager will ask Newfoundland Power if this can be arranged.

**Remembrance Day Service** Monday November 11, 2024 Mayor Carter will lay a wreath. A new wreath will need to be purchased for this event.

**Culvert** – Poplar Lane

**Dip in Main Road** in front of 232 Main Street phone Dept of Highways and inform them it will need to be repaired due to continuous amounts of water pooling in that area.

**MAA – Appeals Processing Centre** – Request for appeal of Commercial Business Tax – the council will have to hire commissioner – George Innis at a cost of \$100.00 to oversee the request.  
Motion **Moved by Councillor Higdon, seconded by Councillor Denty all in favour motion carried.**

**Budget** – Meeting of finance committee, November 25, 2024 when Deputy Harmon returns.

**Municipal Capital Works Application** – Finance committee November 25, 2024

**Wellhead Protection Area** - The quarry area that the Department of Mines and Energy has outlined seems to be outside of the scope of the map included in the town plan and it should be looked at very carefully along with the red pine stand area. Show the maps to a consultant to find out if the quarries are outside of the Mineral Working Zone.

**Quarries** – Adams has not been charged a quarry property tax because their name was not on the quarry site since 2018 but according to the Department of Mines and Energy they have had a quarry since 2018. The other companies have paid the town Commercial Quarry Business Tax in the amounts of 2019 -750, 2020 – 750, 2021 – 1000, 2022 – 1000, 2023 – 1000 and 2024 – 1000. Will the clerk send Adam’s Enterprises an invoice for the years logged to the quarry? Depending on the Wellhead Protection area the pit cannot be expanded and may not be used any further, no development has occurred in the last few years and Adam’s Enterprises are no longer in business, the council will wait to hear back from the Department of Environment

**Congratulations To** Council Higdon on Volunteer of the Year Award for his work with the Terra Nova Trail he was presented with his award in St. John’s this past month.

**Deductions:** #4

**Correspondence:**

Next Meeting – December 9, 2024 6:30pm

Meeting adjourned moved by Councillor Denty seconded by Councillor Higdon all in favour,  
motion carried.

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Mayor

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Town Clerk Mayor