

TOWN OF TRAYTOWN
MINUTES
February 6, 2023

IN ATTENDANCE:

Mayor:	Shannon Carter
Deputy Mayor:	Maxwell Harmon
Councillors:	Roy Higdon
	Jason Patten
	Lorne Denty
Town Clerk Manager	Sarah Skinner
Gallery	Phillip Hunter, Jeff Patten

ACCEPT AGENDA: February 6, 2023 Moved by Deputy Mayor Harmon, Seconded by Councillor Higdon all in favour, motion carried

ACCEPT MINUTES: January 9, 2023 Moved by Councillor Denty, Seconded by Deputy Mayor Harmon all in favour, motion carried.

BUSINESS ARISING January 9, 2023

Capital Works – Cheque arrived today in the amount of \$23,464.35 to pay Claim #5 from Cougar. This is to pay the last claim from ALLNORTH in the amount of \$25,875. Council will pay the \$2,410.65 which is the town's 10% minus the GST. Doug Short, DMG emailed Newfoundland Power today asking the progress of the Power lines to the pump house. He will notify council of their response as soon as it is received. Mr. Short inform Deputy Mayor Harmon that engineering for the tank foundation is finalized. This had to be redone due to the rock in the area.

Financial Report — Bank accounts as of today: Scotiabank - \$17,136.28 Venture MCW -\$1,520.88 Gas Tax -\$73,347.88 and Main account \$121,356.59. A new spread sheet will be developed this week to show the councillors receivable and payables to include 2023. Invoices will be sent this week.

Total	2016	2017	2018	2019	2020	2021	2022	
	\$291.30	\$443.95	\$677.95	\$981.60	\$3,332.10	\$6,215.42	\$25,004.99	

Less since last month:	-\$25.	-\$74.90	-\$328.50	-\$2,979.
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Lift Station – The light is still on at the lift station the electrician has sealed the panel to keep the water out. Councillor Patten has asked Mr. Art Baker to take another look at the problem if Mr. Baker cannot find the problem the council will contact Xylem to discuss the situation. Councillor Higdon cannot find a 200foot 1inch snake, he will purchase two 100foot snakes for the town. The auger price is around \$5,000.00 and it would need a generator to operate. This not in the town's budget this year so the town will have to hire a contractor if and when it is needed.

Roads – Station Road did grade roads during warm up.

Crown Land – on hold until the invoices are completed which will be the next week the clerk works.

Church Land – on hold until the invoices are completed, which will be the next week the clerk works.

Code of Conduct – First phase of the Code of Conduct has been sent to councillors for opinions. Training will be considered completed once the Council has reviewed the Code of Conduct for staff and councillors and approval is granted: **Councillor Denty Moved to approved the Code of Conduct for staff and councillors as it is written, seconded by Councillor Higdon all in favour, motion carried.** Council and staff will have to take the 5 Module training as well to fulfill their obligations to be a councillor. Staff must take the training as well. Councillor Denty has already had the training.

Post Office – Complaints still coming in to council about the post office. A couple of residents have fallen in the parking lot this week. The place needs a facelift and better hours for everyone to avail of the ability to retrieve their mail. Council will have to write a letter to Canada Post on behalf of the residents to asks if some of these issues can be addressed.

Budget – 2023 passed by Municipal Affairs with the understanding the town of Traytown must charge and collect water and sewer tax from property owners if the water and or sewer is able to be connected to their property. Vacant Land does not have to be charged the full amount of the Water &/ or Sewer Tax if no buildings are on the land. This oversight was picked up by Municipal Affairs in the town's budget and had to be corrected to have the budget passed.

Rink Lights and pump – Councillor Higdon will purchase three lights for the rink and ask Mr. Henry Ralph to have them installed. Traytown Recreation will purchase a pump to flood the rink. Councillor Denty talked to Mrs. Karen Wolfrey, Parks Canada and requested a loan of their pump. Mrs. Wolfrey sees no problem with this and will get back to the council when and if she can arrange it. Jeff Patten has requested a price of the pump from Battlefield in Gander but they have not sent a price at this time. The clerk will ask Recreation to check with them for the price.

NEW BUSINESS

Audit – Motion for 2023 audit Moved by Councillor Patten, Seconded by Councillor Higdon all in favour, motion carried.

Permits –

Deductions: 2022 income less than a \$1,000 as per Canada Revenue Assessment request 50% of Property Tax which is \$280.50. **Moved by Councillor Patten, Seconded by Councillor Denty all in favour, motion carried.**

Correspondence:

Councillor's business –

Next Meeting – March 6, 2023

Meeting adjourned - Moved by Deputy Mayor Harmon, seconded by Councillor Denty all in favour, motion carried.

Mayor

Town Clerk Manager