

**TOWN OF TRAYTOWN  
MINUTES  
December 12, 2022**

**IN ATTENDANCE:**

Mayor	Shannon Carter
Deputy Mayor	Maxwell Harmon
Councillors	Jason Patten
	Roy Higdon (arrived late)
Absent	Lorne Denty (sent text)
Town Clerk Manager	Sarah Skinner

**ACCEPT AGENDA: December 12, 2022 Moved by Deputy Mayor Harmon Seconded by Councillor Patten all in favour motion carried**

**ACCEPT MINUTES: November 7, 2022 Moved by Councillor Patten seconded by Deputy Mayor Harmon all in favour motion carried.**

**BUSINESS ARISING November 7, 2022**

**Capital Works** – Cheque arrived today for claim 2 and 3 for Cougar in the amount of \$519,162.55 this represents the government portion of Claims 1 and 2 in the amounts of \$412,532.00 and \$144,544.26 and an invoice from engineers in the amount of \$17,137.05 for a total of \$574,213.31. The amount of \$55,050.76 will be taken from the Gas Tax Fund and placed in the MCW account to cover the town's share of the total. Due to Greatario not finishing the water tank this year the town will not need to borrow the money for the GST/HST as decided earlier in the amount of \$209,586. The GST/HST from the first Phase part B will be applied for in January and it could be enough to pay the town's share of the project without borrowing.

**Deputy Mayor Harmon made the motion to pay Cougar and AllNorth (DMG) in the amount of \$574,213.31 seconded by Councillor Patten all in favour, motion carried.**

The first phase of the project is still under budget between \$20,000 to \$30,000.00 not counting the asphalt that did not get done this year.

Michelle Kelly, Municipal Affairs, Gander Office has reviewed the application for Phase 2 of the Water and Sewer Project and as of today's date the Gander office has approved it to go to the next level of review. Hopefully all will be approved by spring to continue the water and sewer through Traytown.

**Financial Report** — Clerk's financial report: very little change in arrears:

	2016	2017	2018	2019	2020	2021	2022	
<b>Total</b>	<b>\$391.30</b>	<b>\$443.95</b>	<b>\$677.95</b>	<b>\$1,187.50</b>	<b>\$3,526.20</b>	<b>\$6,643.92</b>	<b>\$36,527.05</b>	
	<b>\$291.30</b>	<b>\$443.95</b>	<b>\$677.95</b>	<b>\$1,006.60</b>	<b>\$3,407.10</b>	<b>\$6,543.92</b>	<b>\$31,556.05</b>	

The bank amounts are as follows:

Scotiabank - \$

**Lift Station** – Last week there were two new problems with the sewer, there was a blockage in the pipe that had to be repaired it cost the town a total of \$825. For the flushing and \$350.00 for the labour. The amount of grease as well as wipes going into the system is not slowing down but getting worst. The town will have to bring in regulations regarding wipes. The electric panel at the lift station needs to be sealed and the new pump needs to be installed. Council will not be placing the new pump down at this time until the old pump is no longer working. The town will need to purchase a 200-foot snake and possibly a metal detector. Councillor Higdon will price the cost of a 200-foot snake as well as a power auger for the sewer system. Deputy Mayor Harmon has a metal detector that the town can use no need to purchase one.

**Roads** – Station Road Contracting has the ditching done for this year Juniper, Aspen as well as Alderwood. A culvert is requested for Pine Tree but replacing culverts is not in the contract so the council will decide on the replaced culvert later.

**Wharf** – Sign at wharf, the edit was ordered from Sign Factory, Councillor Denty will check on this issue later.

**Grants** - Councillor Denty, nothing back currently.

**Crown Land** - Did not get information currently waiting for a reply

**Church Land** – Did not get in touch with Reverent Vardy will talk to him in the new year.

**Code of Conduct** – Clerk manager started will have it finished before deadline in March. Council may have to take courses at a later date.

**Fireman's Ball** - Thanks to Councillor Higdon for doing an excellent job on the speech and presentation at the firemen's ball.

**Abandon houses** letter started waiting for new year.

**Post Office** sent Mayor the letter to add items that needed to be changed

## **NEW BUSINESS**

**Permits** –

**Deductions:**

**Correspondence:**

**Budget – 2023** – Councillor Patten moved to approve the 2023 Budget with a .3 mill increase on Property Tax, Commercial Property Tax and Business Tax, seconded by Deputy Mayor Harmon all in favour, motion carried.

Councillor's business – Deputy Mayor Harmon moved to approve a Christmas Bonus for the Town Clerk Manager, seconded by Councillor Denty (by Text) all in favour, Mayor Carter yes. Councillor Higdon and Patten abstained from the motion.

Playground – Councillor Higdon has repaired the back and front gate and put the little picnic table back inside the playground.

Meeting adjourned Moved by Councillor Higdon, seconded by Councillor Patten all in favour, motion carried.

Next Meeting – January 9, 2023

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Mayor

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Town Clerk Manager