

**TOWN OF TRAYTOWN
MINUTES
July 5, 2021**

IN ATTENDANCE

Mayor	Shannon Carter
Councillors	Jason Patten Maxwell Harmon
Town Clerk Manager	Sarah Skinner
Absent	Deputy Mayor Baird

ACCEPT AGENDA: July 5, 2021 Councillor Harmon moved seconded by Councillor Patten all in favour, motion carried.

ACCEPT MINUTES OF June 7, 2021 Councillor Patten moved seconded by Councillor Harmon all in favour motion carried.

BUSINESS ARISING FROM June 7, 2021

Road Contract Renewal for 2021-2024 September 1, 2021 three bids arrived:

Feltham's Construction Yearly for A - \$68,900.00 B- \$5,000.00

Crossroads Contracting Yearly for A - \$44,850.00 B - \$2,000.00

Station Road Contracting Yearly for A - \$40,000.00 B - \$500.00

Station Road Contracting gets the 3 year Road Contract moved by Councillor Patten seconded by Councillor Harmon all in favour, motion carried.

Capital Works – Reports –CBCL – Report finished and last invoice in the amount of \$5,997.25 will be paid this week.

1. Application is submitted to water resources for a protected water supply area. Deputy Mayor Baird will check in a couple days on status. Wilf Maloney, P. Eng., Municipal Affairs said as soon as that's confirmed the town can go to tender.
2. Council should contact Reverend Paul Vardy to get United Church easement agreement signed. Mayor Carter will contact Reverend Vardy tomorrow.
3. Emergency assistance application refused. We'll have to use bank loan. No word yet on parts for lift station Mayor Baird will be back on Wednesday the clerk manager will contact the bank to make an appointment for Thursday.
5. Kean easement. Mayor Carter has done the search and found the documents needed by the lawyer and has sent them on to her, Mayor Carter will contact the executor of the estate and ask to have that easement signed.

Financial Report — Clerk's financial report: a cheque in the amount of \$7,475.58 from Provincial Gas Tax Fund. The amount left owing to the town:

\$662.70 2016	\$1,457.10 2017	\$1,684.10 2018	\$3,358.92 2019	\$8,037.73 2020	\$39,400.15 2021	\$54,608.70 2021
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The total in the general operating account is \$82,887.68 as of today.

Stimulus Funding — Report from Wharf Project - \$33,777.87 arrived from government Paid \$23,913.60 (\$40,000.00 previously paid for a total of \$63,913.60) to Home Hardware. Burry's Reno's is paid in full in the amount of \$43,125.00 which includes HST Station Road Contracting Paid in Full \$11,500.00 includes HST G. Abbott Contracting Ltd paid in full \$8065.93 includes HST Extra invoices include Glovertown Shipyard \$368.00 East Glo - \$275.98 For a total of \$127,248.51. The project was to include the heat pumps and with HST and the Gas Tax amount approved should be \$140,000.00 this includes HST and the town's share which comes from the Gas Tax. The heat pumps cannot exceed \$12,751.49 totally.

Audit - bank accounts — no word from auditor at this time. I have emailed, phoned and left messages no reply.

Lift Station - waiting on approval from Municipal Affairs to borrow needs information from bank: a signed bank letter which includes the:

Loan amount

Interest rate

Fixed loan term

Loan amortization period and

Loan Payment amount

to send to government for approval of the loan.

Bank has everything ready just have to make an appointment to sign the documents. (Bank informed town that the do not need the letter of approval from the Department of Municipal Affairs).

Roads - culvert in Pine Tree Road and Cedar filling full of sand causing water to rise Maple Lane water rising when it rains because of culverts needing to be cleaned. Calcium has arrived ordered a grading and calcium spread.

Washout — Ploughed Ground Road - fixed

Wharf — Charges to use lift station and wharf sign has being completed at Sign Factory what do council want to do about waterproof case for book, any ideas forthcoming would be helpful. Councillor Patten will take a look at Salvage's system when he goes down to give the town some ideas on what to put the book in.

NEW BUINESS

Permits — 24 x 10 green house Spruce Road on vacant lot Moved by Councillor Patten, seconded by Councillor Harmon all in favour motion carried. Storage shed on Balsam Lane Councillor Harmon checked on the area and requested that it be moved in closed to the owners shed away

from the high water mark, moved by Councillor Harmon, seconded by Councillor Patten, all in favour, motion carried.

Deductions: 4 deductions #6. Income \$0,00 deduction 50% - \$268.50 #7. Income \$21,344 deduction 45% - \$207.00 and #8. Income \$13,002 deduction 40% - \$214.50. #9. Income \$16,738.00 Deduction 50% \$326.50. Moved by Councillor Patten, seconded by Councillor Harmon all in favour, motion carried.

Correspondence: sent out through emails.

Councillor's business: WHARF Ownership - Write a letter to two residents and inform them the wharf will have to be repaired or removed give them 30 days to have it started or the town will remove it and charge them the cost of doing so.

PARK'S INTERSECTION – Write a letter to Terra Nova National Park informing them of the concerns that residents and council are having with regards to the changes to the intersection at the Eastport Junction and that there have been too many accidents with the changes that have been made.

Next Meeting August 2, 2021(May have to be changed due to summer holidays of councillors.)

Meeting adjourned moved by Councillor Patten seconded by Councillor Harmon all in favour, motion carried.

Mayor

Town Clerk Manager