

TOWN OF TRAYTOWN
Minutes
October 5, 2020

IN ATTENDANCE:

Mayor:	Shannon Carter
Deputy Mayor:	John Baird
Councillors:	David Janes
	Maxwell Harmon
	Jason Patten
Town Clerk Manager	Sarah Skinner
DMG:	Kirk Peddle
	Doug Short

ACCEPT AGENDA: October 5, 2020 Moved by Councillor Harmon Seconded by Deputy Mayor Baird all in favour motion carried.

ACCEPT MINUTES OF September 14, 2020 2020 Moved by Deputy Mayor Baird Seconded by Councillor Harmon all in favour motion carried.

BUSINESS ARISING FROM September 14, 2020

Welcome delegates from DMG – New Water System and Sewer Expansion Project No: 17-RNC-20-0039 Town of Traytown Meeting No 2.

1. Welcome and Introductions
2. Safety Moment
3. SSSP and Covid-19 considerations
4. PCA – Signed and Received
5. Review Minutes of previous Meeting PCA
6. Engineering Process
 - Field surveys
 - NL Power – Power Supply Deep Wells and water tank
 - Water Main route to community – 2 options road vs overland – estimates
 - Water main distribution design Progress
 - Sanitary Sewer Collection Design Progress
 - Sanitary Sewer Grade Issues – Pine Tree Road and Juniper Crescent
 - Easement Birch Lane sewer route
 - Easement water tank access Juniper Crescent
 - Possible Easement – Overland water Main Route
 - Water CAD modelling
 - Fire Flow versus Domestic Only – Distribution System Estimate/tank Size
 - General Progress
7. Design Development Requirements – Consideration/Changes based on Meeting Discussion
8. 8. Review Project Schedule

9. Other Business
10. Date of Next Meeting.

The clerk has given Newfoundland Power the work orders needed by DMG, she will contact Reverend Paul Vardy United Church Pastor to inquire if the UC has the deed for the land on Juniper Crescent and inform him an easement will be needed between the playground and Mr. Roderick Patten's property to place a road to the water tower. The consultants at CBCL have applied for Crown Land from the location of the town wells to the United Church cemetery this would be in the area needed for the overland option of the project, Deputy Mayor Baird will supply the maps needed for this area. The area between Pine Tree Road and Birch Land has a road right away the clerk will have the survey map sent to DMG as soon as possible. With regard to fire flows Council Patten is Assistant Fire Chief for the Town of Glovertown who provides fire protection to the town, he will contact the Fire commissioner and ask for their perspective on the fire flow issue. The cost of the project will be significantly higher with the fire flow, that is due to the larger tank and the hydrants and pipes needed, the cost of having hydrants to not having hydrants could be an estimated \$27,000 plus more in the first phase. With the other phases using eight inch pipes versus six inch pipes and hydrants will increase the cost, but what would be the right option for the residence will have to be considered. Council will meet later to discuss which option is best for the town.

With the two options on which way the pipes will come from the wells the road versus overland: Can the town follow the Newfoundland Power's easement out from the wells with the pipe to save cost? The overland estimate is \$44,274 less than following Pine Tree Road estimate it makes better sense to go overland.

There may be an option but we have to find out how close to the easement we will be permitted to access.

The cheaper option is the overland project but could the pipes come out to the road before the cemetery instead of after as proposed in the estimates?

This could be an option depending on who owns the land after the cemetery and if the town would expropriate the land needed. The land before the cemetery by all indications is crown land that could be acquired by the town.

The First Phase of this project will hopefully bring 46 houses onto the water and approximately 30 sewer but that depends on the bids that come in from contractors and if there are any overages and unforeseen problems. If the bids come in higher than estimated some of the first phase will have to go into the second phase for instance Maple Lane. We have to get the cost in at or less than cost to include the work.

The water tank is a big issue due to there being only one company providing steel tanks at this time the price of steel water tanks has doubled in price. With the construction of the water tower from concrete it could save money and last just as long or longer than a steel tank. When the town goes out for bids all this will be looked at.

DMG will meet with council again next month to give them the updates, at that time council will have to come to a consensus on which system they will go with. The tenders will be called for the spring for the first phase of the project.

DMG consultants left at 8:20PM

Capital Works – CBCL has applied for crown lands to start the test wells they are still waiting for approval. Due to crown lands delaying the town from putting in the test wells should council contact Mr Lloyd Parrott, MHA for Terra Nova Area to see if he can push things through faster? Deputy Mayor Baird will talk to Wilf Mahoney, P. Eng. MA for an update about the crown land application.

Financial Report — Clerk's financial report – Amounts left owing for each year. 2015 – \$303.35, 2016 - \$1,386.35, 2017 - \$2,2235.25, 2018 – \$4,408.20, 2019 - \$6,946.06, 2020 - \$24,035.63. Council was presented with the monthly expenses and incomes.

WHARF – Due to the volunteers not being able to purchase pressure treated wood at this time the committee will purchase non pressure treated wood to repair the wharf.

Balsam Lane – The ditching is not up to specs according to resident, council will talk to Mr. David Hiscock and inform him the ditches need to be ditched properly at Balsam, Juniper and Maple.

Town Day – January 2021 for updates

DMG – Consultant agreement signed and returned

NEW BUSINESS:

Budget – 2021 Budget form arrived arrange a meeting for December to get approved

Insurance – Extra insurance for errors and omissions at least \$2,000 extra, the clerk will contact other clerks in the area and find out if they still use the same insurance agent or have they changed. **Councillor Patten moved to purchase the extra insurance seconded by Councillor Harmon all in favour, motion carried.**

Clean up – Fall clean up October 19 – 24

Permits: None

Deductions: - one - income \$23,820.00 - 40% X \$530.80 = \$212.32 Moved by Deputy Mayor Baird seconded by Councillor Harmon all in favour motion carried.

Water – Town Hall reverse water back to the well Councillor Patten will have this reversed as soon as possible.

Correspondence:

Councillor Business – 1. Changes to the Road Maintenance Contract council will met and discuss in the new year for the changes needed.

2. Council was planning on purchasing a new pump for a backup at the lift station no motion to purchase was made at a cost of \$10,000.00 The council will have Councillor Patten talk to Matthew Glover and Mike Ralph to see where the town can purchase a pump at a lower cost.

3. The stencils will need to be taken to Glovertown, Councillor Patten will have them picked up and delivered to the proper place.

4. Playground – Ms. Pheobe Kean was into the town office to inform council that a person had broken the lock of the playground. Ms. Kean replaced the lock and informed the people that the town cannot afford to have the place cleaned as instructed by Provincial Government. The playground will remain locked for now.

Next Meeting – November 2, 2020 6:30 PM

Meeting adjourned – Moved by Councillor Patten, Seconded by Councillor Harmon all in favour motion carried.

Mayor / Deputy Mayor

Town Clerk Manager