

**TOWN OF TRAYTOWN  
MINUTES  
September 14, 2020**

**IN ATTENDANCE:**

Mayor	Shannon Carter
Deputy Mayor	John Baird
Councillors	Jason Patten
	Max Harmon
	David Janes
Town clerk Manager	Sarah Skinner

**ACCEPT AGENDA: September 14, 2020 Moved by Councillor Harmon Seconded by Councillor Janes all in favour motion carried**

**ACCEPT MINUTES OF August 3, 2020 Moved by Councillor Janes Seconded by Councillor Patten all in favour, motion carried.**

**BUSINESS ARISING FROM August 3, 2020**

**Financial Report** —A total of \$3,644.56 has been received since August 3, 2020 and a total of \$19,567.34 has been spent. The 2019 audit has arrived and was paid for at a cost of \$4,485.00 and a pump was purchased for the town hall at a total cost of \$924.50, this was due to the town hall's well running dry. The amount still owing to the town from 2015 – 2020 Property Tax is \$44,151.39. The residents in arrears are not paying monthly payments and some have only made one payment. Council will have the clerk manager notify these residents that this is Property Tax and a lien is placed on their homes if payments are not made on a regular basis. The clerk will send out the invoices this week. The town will try to set up email notifications of invoices and statements to cut down on the cost of mailing.

**Capital Works** – Report from Deputy Mayor – Due to Crown Lands regulations the wellhead protection project has been delayed. The town has to apply for the crown land for the test wells as well as the working wells. Deputy Mayor Baird has spoken to Colin from CBCL and he is dealing with the different government departments and will try to get this moving as fast as possible. Crown Lands takes a very long time to fulfil their assignments, Dept. of Land Resources has already issued their approvals. Deputy Mayor Baird will follow up with Colin to see how far along the project as processed. The clerk will email Kirk Peddle to have the Prime Consultant Agreement for the project sent to be signed.

**WHARF** – The volunteers are waiting for the pressure treated decking to arrive to install on the wharf.

**Entrance Sign** – Mr. Curtis Abbott has erected the new Welcome to Traytown sign at the border of TNNP and Traytown in the Mill Cove area. Mr. Abbott will be repairing and replacing all the town's signs at a later date and will send an invoice once all work is completed.

**Balsam Lane** – Station Road Contract has given a price of \$1,600.00 for the cost of the culvert plus installation it will be installed in the next couple of weeks. Councillors Janes and Patten will look at the roads to determine what other issues need to be repaired before the winter season arrives.

**Town Day** – 50 years for Traytown in 2021, Deborah Arnold will be taking on the position of coordinator to bring this project forward.

#### **NEW BUSINESS:**

**Audit-** 2019 Audit completed **Council Patten moves to approve the 2019 Audit seconded by Councillor Harmon all in favour motion carried**

**Clean up** – Fall cleanup – The Town Clerk Manager will check with Kimberly Ralph and request the date of October 19 – 24 for the fall clean up.

**ROAD** – The Roads committee will meet and look at what ditching needs to be done as well as the repairs of some of the washouts that have occurred.

#### **Permits:**

**Deductions:** - none

**Hall Rental** – Crosstown Stores renting for meals for Sexton Operations – **Councillor Harmon move to accept the heat pump installation for the hall in exchange for the rent of the hall for September and part of October, seconded by Councillor Patten, all in favour, motion carried.**

**Water** – Town Hall pump purchased will have to be moved from the brook back to the kitchen in the coming weeks. Councillor Patten will inform Mr. Arthur Baker to do the work.

**Hall Rental Darts** - rent from Traytown Dart League: 7 – 11pm on Sundays, the organized mixed darts committee would like to rent the hall every Sunday if their final vote is the Traytown hall. They will have to clean up any mess they make as well as keep the door closed when people are out smoking to prevent heat loss during the winter months. **Councillor Harmon moved to give the Mixed Dart League the use of the town hall for their dart night on Sunday nights at \$30.00 per night and they must do their own clean up and not leave any cigarette butts around the building, second by Deputy Mayor Baird, all in favour, motion carried.**

**Correspondence:** 1. Thank you note from Abbotts

Next Meeting - October 5, 2020

Meeting adjourned Councillor Patten moved to adjourn the meeting, seconded by Deputy Mayor Baird all in favour, motion carried.

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Mayor

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Town Clerk Manager