

**TOWN OF TRAYTOWN  
MINUTES  
August 3, 2020**

**IN ATTENDANCE:**

Mayor:	Shannon Carter
Deputy Mayor:	Absent
Councillors:	Jason Patten David Janes Maxwell Harmon
Town Clerk Manager:	Sarah Skinner

**ACCEPT AGENDA:** August 3, 2020 moved by Councillor Harmon, seconded by Councillor Janes all in favour, motion carried

**ACCEPT MINUTES OF July 6, 2020** moved by Councillor Patten, seconded by Councillor Harmon all in favour, motion carried.

**BUSINESS ARISING FROM July 6, 2020**

**Resident Concerns** – Council has surveyed the ditching and road requirements on Balsam Lane and has recommended that the ditches in front of 11 and 13 Balsam Lane be cleaned out and attached to a culvert to be placed across the road to bring the road up to the specs needed. A price in from Station Road Contracting for \$1,600 to clean ditches and place an eight foot culvert across Balsam to have all water entering the ditches flow freely. The Town Clerk Manager will inform Ms. Saunders that a decision of council has been made and they decline her proposal and will fix the town road to the proper specs.

**Financial Report** — Clerk's financial report – Amounts left owing for each year 2015 - \$366.35, 2016 - \$1,386.35, 2017 - \$2,435.25, 2018 - \$4,458.20, 2019 - \$7,046.06. For 2020 out of the 181 Invoices sent out by the town 110 are paid in full. The council has given \$1,336.32 in reductions to lower income residents. The total amount of taxes that came in from July 7 until August 3 is \$17,578.40, the total amount spent is \$9,606.13 with a balance of \$98,070.64 for August 3, 2020.

**Capital Works** – On July 21, 2020 council and staff met with Mr. Wilfred Maloney, P. Eng. Department of Municipal Affairs as well as Mr. Reg Hedges, Mr. Doug Short, and Mr. Kirk Peddle, DMG, A discussion on the water tower size as well where it would be placed was discussed along with the start up date of the construction of the water and sewer lines. Council request that, if the tender starts later than September, that no winter work take place due to over runs and extra cost. Waiting on Prime Consultant Agreement to be signed. A meeting with CBCL will take place on Tuesday August 4, 2020 at 6:30pm.

**Permits:** 1- house 17 Aspen Drive – Old LOL building to be torn down and replaced with 32 x 32 house attaching to existing sewer line from LOL. Application to build **Councillor Patten moved to**

approve the application to build 32 x 32 House at 17 Aspen Drive, seconded by Councillor Janes all in favour, motion carried.

**Deductions: #7 - none**

**ROADS** – The town Clerk Manager will contact Station Road Contracting and request that the roads be brought up to standard and the second placing of calcium be placed on the roads.

**WHARF** – The volunteers have to finish the skirting around the wharf which will be done as soon as time allows.

**Entrance Sign** - Sign Factory Price: For 4 x 8 full color laminated on 3 mil aluminum for 375.00. If you need full reflective it will be 535.00. If you only want partial reflexive it will be somewhere in between that price depending on the amount of reflective. Clerk will order the 4 x 8 full color laminated on 3 mil aluminum for \$375.

**NEW BUSINESS:**

**Town Day** – 50 years for Traytown in 2021 Traytown Council will contact Traytown Recreation and see if some plans can be made for a Traytown Day in 2021 preferably in September to commemorate the town turning 50.

**Correspondence: 1.** Email request for reduction in Commercial Business Tax Comparing towns and what is charged to Motel/ Hotel /cabins: First Town – Commercial Property Tax – 7.5 Class 1 Business – 14.50. Water and Sewer are charged separately over \$200 each. 2. – Commercial Property Tax – 7.5 Cabins business – 3.1. Water and Sewer Charged separately over \$200 each. Traytown Commercial Property – 2.3 Business – 2.1 with sewer being charged at \$50.00 per unit. Council discuss this issue and requested if any of the other businesses in town had requested a discount or reduction and the answer was no. Most all business taxes are paid before June 30, has in other years. Council decided to have the clerk write the business owner back and inform them that due to the low mil rates and that no other business has ask for a reduction at this time that they feel they could not change this years budgeted figures at this time.

**Next Meeting - September 14, 2020 (due to labour Day)**

**Meeting adjourned** – Councillor Harmon moved to adjourn the meeting second by Council Patten, all in favour, motion carried.

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Mayor

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Town Clerk Manager

