

**TOWN OF TRAYTOWN  
MINUTES  
July 6, 2020**

**IN ATTENDANCE:**

Mayor	Shannon Carter
Deputy Mayor	John Baird
Councillors	David Janes
	Maxwell Harmon
	Jason Patten
Town Clerk Manager	Sarah Skinner
Resident	Kimberly Saunders

**ACCEPT AGENDA:** July 6, 2020: Councillor Harmon approved the agenda with one addition: the entrance sign to the town, seconded by Councillor Janes all in favour, motion carried.

**ACCEPT MINUTES OF June 1, 2020** moved by Councillor Patten seconded by Councillor Harmon all in favour, motion carried.

**BUSINESS ARISING FROM June 1, 2020**

**Resident Concerns** – Ms. Kimberly Saunders – Request council ditch the town ditches on Balsam and find a place for the water to flow from the ditches. If the ditches are cleaned out there is nowhere for the water to flow out of those ditches. The neighbour's driveway does not seem to have a culvert for the water to flow through, request council fix the problem. Ms. Saunders has a problem with water on her property and without proper ditching by council she cannot alleviate the problem. If a culvert cannot be placed across the road to drain the ditches maybe council can place a smaller pipe across the road to have the ditch to drain properly. There is no ditch on the other neighbour's driveway so the water cannot flow that way and the neighbour doesn't need a culvert but the ditch in front of Ms. Saunders house fills with water and needs some place to run off. Council will have a look at the situation and have their contractor take another look at the problem to see if anything can be done.

Suggestions: A ditch dug behind the houses in the area at the base of the cliff could alleviate some of the problem with water if the neighbour would agree to have a small machine to dig an area where the water could go. The area where Ms. Saunders house is located is on a low point due to in filling of land around her causing the water to accumulate on her property. If a pipe were to be placed across the road would high tide bring the water back on the land? Why does the pipe have to go all the way to the high tide mark? There is a site that was built by the town in 1978 that infilled the area across from the house that does not touch the high water mark could the pipe be placed across the road without going to the water?

Ms. Saunders has the water draining into her sewer line at this time (which is not ideal) and the high tide doesn't bring any water back into the pipe.

The council will evaluate the problem and figure out what the town's responsibilities are with this problem and come to a decision as to what they will be able to do. The ditches being cleaned out is a priority in this area as well as other areas of town.

**Financial Report** — Clerk's financial report – Amounts left owing for each year. How many people owe for each year. 2015- 2 people left owing \$503.35, 2016 - 3 people left owing \$1,386.35, 2017 – 6 people left owing \$2,536.05, 2018 – 12 people left owing \$4,886.60, 2019 – 22 people left owing \$7,716.41. A total of 181 invoices were sent out for 2020 – 67 people have paid in full and 114 people still owe some or all. All Commercial Business Taxes for 2015 – 2019 have been paid in full with no arrears for the twelve business paying taxes. Since the last regular council meeting a total of \$33,223.32 have gone in to receivables and \$18,333.86 have been paid to creditors including \$6,000.00 for class A for Balsam, Juniper, Birch, and Aspen. \$2,415.00 has been paid for calcium Council order 250 bags but only received 100 bags this year. The Cleanup amount was up this year at \$2,173.50 for tipping fees for the cleanup week last year it was \$1,512.70. There was a total of 17 trucks loads at \$75 per load. A balance of \$90,117.19 is recorded for June 7, 2020 this does not include cheques that will be issued for this week.

**Capital Works** – Mr. Wilfred Maloney P. Eng., Regional Engineer for Municipal Affairs has received the tenders for the two phases of the New Water & Sewer System and council will have to decide if they are in agreement and approve these consultants:

1. Prime Consultant Agreement – DMA # 17-MCW-21-00019 New Water & Sewer System Phase 2, Wellhead Protection Study – CBCL Limited from Halifax, Nova Scotia tendered at \$51,462.50 (HST included) They do have an office in St. John's, NL.

Council's concerns: 1. Company not in province – Council does not want someone doing this study from their desk all aspects of the protection has to be looked at on the ground. Will they come to do a walk through to see the location what it entails and all other aspects of the area that the wells are in. 2. If they have to travel to Newfoundland have they put this cost into their bid so there will be no extra expenses for the town? 3. The next bid is only \$3,000.00 more before the tender is given to this company can we have these questions answered.

**Deputy Mayor Baird moved to approve CBCL as prime consultant for the New Water & Sewer System Phase 2, Wellhead Protection Study under the condition that the cost stated on the Prime Consultant Agreement in the amount of \$51,462.50 is the amount with no extras that may occur due to their office being in Halifax, seconded by Councillor Patten, all in favour, motion carried.**

2. Prime Consultant Agreement – New Water System & Sewer System Expansion MAE # 17 – RNC-20-00039.

Council's concerns: When we meet with the new consultants a discussion should take place about inspection of the existing sewer system. The amount of doing this inspection will have to come from the town because it is not in the scope of work being provided by the engineers. The council has a right to use its Gas Tax due to the fact that the council can only use the Gas Tax once for this project it would be a good use of the money to provide the

council with the knowledge if there needs to be new lines places in the ground or the existing ones are still in good shape at this time.

**Councillor Patten moved to approve DMG Consulting Limited for engineering services for the New Water System & Sewer System Expansion MAE # 17 -RNC-20-00039 at a cost of \$133,581.54, seconded by Councillor Harmon, all in favour, motion carried.**

**Rec Committee report** – The Recreation Committee has approved the spending of \$600.00 to help with the repairs to the wharf along with the town's \$1,500.00.

### **New Business**

**MNL** – Council will write a letter to Prime Minister Trudeau and copy it to all of Newfoundland's MP's in Ottawa to request money for communities has requested by MNL. These letters will be emailed due to the new rules of Covid.

**Vacant House** – request to lower property tax to \$225.00 as Electricity disconnected and the house will be torn down in the next year or two unlivable and new vacation home built in a few years. **Councillor Patten moved to change the Taxes at 23 Juniper from valued property to vacant land seconded by Councillor Harmon all in favour, motion carried.**

**Permits:** Councillor Patten moved to approve the application to build 1- Shed 18 x 14 at 22 Aspen Drive, seconded by Deputy Mayor Baird all in favour, motion carried.

**Deductions:** Councillor Janes moved to approve the following deductions: 2020 # 3/ - \$212.00 income \$16,161.00 – 50% #4/ - \$281.80 income \$16,628.00 – 50% #5/ - \$169.20 - \$11,790.00 - 50%. #6/ - \$264.40 income \$19,755.00 -50% seconded by Councillor Harmon all in favour, motion carried.

**ROADS** – material spread needs to be back dragged to fix grader not doing a good job. Councillor Patten will talk to the contractor about back dragging the materials on the roads as well as the ditching on Balsam and the problem with the water drainage in the area.

**Wharf** – the top or the wharf has been repaired by volunteers with the cost of materials for the top coming in at: \$1,205.65, some of the under carriage had to be repaired as well as the top which is why the Recreation helped with the repairs. The other \$300.00 motion for the repairs will be used to fix the rest of the area around the wharf.

**Correspondence:** 1. MNL President's Report 2. All Net – software for municipalities 3. Pinnacle Engineering Limited advertising their firm.

**Garbage Tax** – A question came into council has to why when people are not living in their homes they have to pay a garbage tax to the community. The council's motion to charge Garbage Tax per household in the town was made in 2015 with the Property Tax. The town is charged by the number of households in the town not by the number of people living in them and to be fair to

all people who own homes the same amount is charged across the board. It would be impossible for the town to know if homes are vacant or rented from year to year so it was decided to have it equally distributed by household.

**Entrance Sign** – The clerk ask for a price for a new Welcome Sign for the boundary of Terra Nova National Park in Mill Cove the sign is peeling of the plywood and needs to be replaced.

**Garbage** – Council Harmon will place an ad on Facebook asking for a price for someone to clean up the garbage on the town roads. The clerk will ask Ms. Woodman if she would like the first chance because she has already picked up seven bags of garbage on the Main Road and Juniper Crescent.

**Next Meeting: August 3, 2020 – 6:30 pm**

**Meeting adjourned: Councillor Harmon moved to adjourn the meeting seconded by Councillor Patten all in favour, motion carried.**

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Mayor

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Town Clerk Manager