

TOWN OF TRAYTOWN
MINUTES
June 1, 2020

IN ATTENDANCE:

Mayor	Shannon Carter
Deputy Mayor	John Baird
Councillors:	Jason Patten
	David Janes
	Max Harmon
Town Clerk Manager	Sarah Skinner

ACCEPT AGENDA: June 1, 2020: Councillor Harmon moved to accept the agenda of June 1, 2020, seconded by Deputy Mayor Baird, all in favour, motion carried

ACCEPT MINUTES OF April 30, 2020: Councillor Patten moved to accept the minutes of April 30, 2020 seconded by Councillor Harmon, all in favour, motion carried.

BUSINESS ARISING FROM April 30, 2020

Financial Report — Clerk's financial report – Amounts left owing for each year. How many people owe for each year. 2015 – \$753.35 2016 - \$1,486.35, 2017 - \$2,936.05, 2018 - \$4,887.41 and 2019 - \$8,087.41. Payments are still coming in slowly. The invoices will be put in the mail for a reminder the last week in June.

Capital Works – Deputy Mayor Baird and Councillor Harmon have been in discussions with Wilf Mahoney P. Eng., MHA. The \$60,000.00 for Phase II will be excluded from the Phase I totals and will be used for the Water Study that wasn't covered by the funding in Phase I. It is just a technical glitch that covers the funded needed for the project from another source and will now be named Phase II. The discussions held by Mr. Mahoney with the partial council was on how the council would like to call for proposals for the work needed. There are two ways that the council can proceed: 1. Call for tenders in a general fashion which takes about six weeks or longer depending on questions and any extra information needed by any or all of the contractors that will be bidding on the scope of work tendered. Or 2. Council has the right to ask for engineers to bid on the work and choose who they would like to bid on the work. There are five companies that pass the scrutiny of council, they are: Wood, Dillon, DMG, Meridian, CBCL and Progressive. But once it goes out for bids these six companies will be what the council has to choose from with the lowest tender getting the work.

Question: How long will engineering take to do their work? The town will not want to have winter work done that will cost more. Council will inform Mr. Mahoney that he will have to specify a time frame for the work. The council also wants the engineers that are bidding on this work to come and see the actual sites, this will insure they are bidding on what there is actually in the work, if there are going to be added expenses because there is nothing but rock and that has to be blasted and it is more expensive council will need to know that up front and make sure

that the companies know what they are bidding on many things that they can't see from their desk.

Deputy Mayor Baird moved to request bids from the six firms that are short listed for invited bids, seconded by Councillor Patten, all in favour, motion carried.

RECREATION REPORT – no report

New Business

SEWER – The clerk manager will get prices for a new pump for the lift station. Council would like to have a spare pump in the event there are problems with one of the ones in use. The pump can be rebuilt or new depending on the condition and the cost. The council will look at applying for money for a camera study for the sewer system. The money will be applied for through funds to cover problems with existing conditions which will illuminate any problems that is or will happen in the near future. The council will apply for a grant to get this done before Phase III.

Permits: One to be bought forward – band saw at 192 Main Street passed through emails: **Councillor Patten moved to approve the use of a band saw at 192 Main Street, seconded by Councillor Harmon, all in favour, motion carried.**

Council Harmon moved to approve the application to build garage at 232 Main Street 16 x 30 seconded by Councillor Patten, all in favour, motion carried.

Deductions: **Councillor Patten moved to approve the following, seconded by Councillor Harmon:**
Deduction of \$125.44 – 35% for income less than \$25,000.00 -2020 #1, deduction of \$131.25-35% for income less than \$24,000.00 – 2020 #2, deduction of \$124.48-50% for income less than \$10,000.00, all in favour, motion carried.

ROADS – Councillor Janes moved to purchase material to repair certain areas of roads: Balsam, Birch, Aspen, seconded by Councillor Harmon, all in favour, motion carried. This work will cost around \$5,500 - \$6,500.00 and will require several loads in certain areas. The roads will have to be graded and the calcium spread as soon as the work is done. Signs are needed for the streets to slow down traffic the council will have several signs made and painted the money for this will come out of the roads budget. Council Harmon and Deputy Mayor Baird will do the painting. Mayor Carter will ask if Ms. Deborah Arnold is able to make the stencils needed for this work. Councillor Patten will have Glovertown Home Hardware deliver the plywood to Ms. Arnold if she agrees to the work.

Wharf – A report of holes in the top of the wharf from concerned citizens has come to the town office. Deputy Mayor Baird moves to spend \$1,500.00 on the wharf to repair the top, seconded by Councillor Janes, all in favour, motion carried.

Clean up – Mrs. Kathy Woodman was generous enough to pick up seven bags of garbage from the road sides on the Main Street and Juniper. The clerk manager will ask Mrs. Woodman if she

would like to finish the job and be paid \$15.00 per hour to complete it as per the council's request.

Correspondence: MAA 2021 assessments below the 2020 amounts the new individual assessments will be mailed out today from MAA for the public's knowledge.

Next Meeting: July 6, 2020

Meeting adjourned: Councillor Harmon moved to adjourn the meeting, seconded by Deputy Mayor Baird, all in favour, motion carried.

Mayor

Town Clerk Manager