

TOWN OF TRAYTOWN
MINUTES
February 3, 2020

IN ATTENDANCE:

Mayor	Shannon Carter
Deputy Mayor	John Baird
Councillors	Max Harmon
	David Janes
Town Clerk Manager	Sarah Skinner
Absent	Jason Patten
Gallery	Donna Chaffey

ACCEPT AGENDA: February 3, 2020 moved by Councillor Harmon, seconded by Councillor Janes, all in favour, motion carried.

ACCEPT MINUTES OF January 6, 2020 moved by Councillor Janes, seconded by Councillor Harmon all in favour, motion carried.

BUSINESS ARISING FROM January 6, 2020

Financial Report — Clerk's financial report - the second half of the 2019 Provincial Gas Tax arrived from government today \$7,475.59. A spreadsheet of every invoice being sent out and every payment being paid is being prepared for council meetings to show how much is owing for each year and

Court action Auction - all resident have answered the registered letter for court action:

(1). Will start paying the end of February (2) paid \$500 (3) one paid \$300 (4) will have it taken care of shortly (5) will pay \$100 the end of February and pay some every month. The motion says if the payments are not received every thirty days the town clerk manager proceeds with court action without notice to residence. When the 2020 invoices are mailed next week all arrears will over two years will be addressed. With regard to the auction – the resident has been in touch with the town office and would like an opportunity to pay for the tax arrears and keep his property. **Councillor Harmon moved that all monies owing and incurred including legal fees, interest, fees, and expenses must be paid in full before the lawyers send this to advertise for auction, seconded by Deputy Mayor Baird, all in favour, motion carried.**

Capital Works – Councillor Harmon was talking to Wilf Maloney P. Eng. MA and he was informed the RFP for the wellhead protection will be ready for review Thursday or Friday of this week. The RFP for the engineers will be done shortly. – Money from well water capital works agreement arrived, minus the HST.

Meeting - The clerk manager is setting up a meeting with Lloyd Parrott, which could be arrange for February 5 or 6 at 2pm if anyone is available.

MAA - application to access documents on line has been received the clerk manager will set up the username and password for the town's use as soon as possible.

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Permit – permit submitted before Christmas to build shed/garage has changed size to meet regulations, motion stands as passed with responsibility on property owner to meet the regulations as required.

Rec Committee report – Councillor Harmon no meeting at this time.

Audit – 2019 audit- scheduled for Friday Feb 28, 2020

Budget for 2020 – Amendment to Budget due to addition mistake: \$213,634.84 **Deputy Mayor Baird** moved to approve the budget with the new amount, seconded by Councillor Janes all in favour, motion carried.

New Business

Correspondence:

Next Meeting March 2, 2020

Meeting adjourned: Moved by Deputy Mayor Baird, seconded by Councillor Janes all in favour, motion carried.

Mayor

Town Clerk Manager