

TOWN OF TRAYTOWN  
MINUTES  
January 6, 2020

IN ATTENDANCE: Mayor Shannon Carter  
Deputy Mayor John Baird  
Councillors: David Janes  
Jason Patten  
Maxwell Harmon  
Town Clerk Manager: Sarah Skinner (Patten)  
Gallery: Donna Chaffey , Jeffrey Patten, Curtis Abbott

**ACCEPT AGENDA:** Moved by Councillor Patten, Seconded by Councillor Harmon all in favour motion carried.

**ACCEPT MINUTES** of December 2, 2019 moved by Councillor Patten, Seconded by Councillor Harmon all in favour, motion carried.

**FINANCIAL REPORT** – January 2020 shows that \$14,700.15 is still left owing out of the \$101,082.17 that was invoiced out for Property, Sewer and Garbage tax for 2019. Two houses are now being sold through auction for 2015-2019 Property Taxes. Five people have not made any effort in paying some or all of their taxes and owe for two years or more. **Councillor Patten** moves to send all Property Tax payers who own taxes for 2019 and earlier a registered letter; informing them that they have thirty days to make arrangements to pay all or regular payments to pay all of their arrears within thirty days and anyone not complying with the arrangements made or ignoring the letter will be taken to small claims court and all charges sustained by council will be added to the delinquent taxpayers of the town, seconded by Councillor Harmon all in favour, motion carried.

**CAPITAL WORKS** - Councillor Harmon was in discussion with Mr. Wilfred Maloney P. Eng. Dept. of Municipal Affairs and was informed the RFP which was to be completed before Christmas is still not completed. Councillor Harmon will telephone Mr. Maloney again to remind him the town is waiting for the paper work. Deputy Mayor Baird was talking to Mr. Angus Bradley on the \$4,200.00 in payments made by the town that were not reimburse by Municipal Affairs and was informed the documents are sent to government and a cheque should be sent to the town to cover those expenses for the Water Study done in 2018. The Clerk Manager will set up a meeting with Mr. Lloyd Parrot, MHA, Terra Nova District at his convenience when he is in Glovertown or after five at the town hall.

**RECREATION COMMITTEE** - The committee has not met and is making decisions though email at this time due to busy schedules.

**TOWN WHARF** – Traytown Council has been informed that the wharf will need some repairs this summer. Deputy Mayor Baird moved to resurface the wharf with pressure treated lumber as soon as weather permits, Seconded by Councillor Harmon all in favour, motion carried.

**AUDIT** – Deputy Mayor Baird moved to have the 2019 audit seconded by Councillor Patten all in favour, motion carried

**MAA** – will MAA be able to inform the town of crown land and where it is located? Crown Lands should have all the maps of Crown Land and MAA could tell you if they have an owner for the land in their records. Councillor Harmon moved to set up the subcommittee to investigate crown lands in the town, seconded by Deputy Mayor Baird, all in favour, motion carried.

**AIR B & B TAXES** - If the whole house is rented the owner is charged a business tax for a home business if it is only one room in their home it is the same as renting and will not be charged.

**2020 BUDGET** – Deputy Mayor Baird moved to approve the 2020 budget as presented seconded by Councillor Patten, all in favour, motion carried. The clerk manager will send the budget documents to Municipal Affairs for final review and approval. Mayor Baird moved to use any surplus as a reserved fund for future funds for water and sewer, seconded by Councillor Patten all in favour, motion carried.

**NEXT MEETING** – February 3, 2020 6:30PM

**MEETING ADJOURNED** – Moved by Councillor Harmon, seconded by Councillor Patten all in favour, motion carried.

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Mayor

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Town Clerk Manager