

**Minutes
Town of Traytown
June 3, 2019**

IN ATTENDANCE:

Mayor: Shannon Carter
Deputy Mayor: John Baird
Councillors: Jason Patten
Maxwell Harmon
David Janes
Town Clerk/Manager: Sarah Patten
Gallery:

ACCEPT AGENDA: Councillor Harmon moved to accept the agenda as presented seconded by Councillor Patten all in favour, motion carried.

ACCEPT MINUTES of May 6, 2019 Councillor Patten moved to accept the minutes as presented seconded by Deputy Mayor Baird all in favour, motion carried

BUSINESS ARISING FROM May 6, 2019

Financial Report — The arrears are as follows: 2015 - \$ 2,470.27/ 2016 - \$ 3,336.80 / 2017 - \$ 5,511.21 / 2018 - \$ 11,786.19 / 2019 - \$82,280.50 for a total of \$102,384.95. There were 183 invoices sent out in January 2019 out of those 74 people have paid some or all of their 2019 taxes. 2018 taxes are slowly being paid. 109 people will be in arrears by June 30, 2019. When all taxes are due to the town. The town clerk manager will proceed with all arrears going into Collection Recovery from 2018 and back as of June 30, 2019. The clerk will contact the law firm of Stewart McKelvey and request an update on the sale of property for property taxes, and ask them to proceed ASAP for the arrears owing for the property. All other properties owing money in arrears will have a lien placed on the property and proceed to court action if no payments are made.

Capital Works – A letter was sent to MP – Chrudence Rogers requesting a meeting regarding the Capital Works Funding that has been approved by the Department of Municipal Affairs as soon as the Federal Government approves. Mr. Rogers's office will meet with Traytown as soon as he has information from the Provincial government. Deputy Mayor Baird is trying to get in touch with Wilf Maloney, Department of Municipal Affairs to see where the application stands. The clerk will reach out to the new MHA and request a meeting for a meet and greet just a standing invitation when he is in the area.

Amendment to Town Plan - Pine Tree Stand —Deputy Mayor Baird has been in contact with the Planning Office of the Department of Municipal Affairs who are waiting for a response from the Department of Forestry before deciding on a release of the proposed amendment. Forestry has mapped the location of all pine trees and Council has submitted a revised and slightly smaller rezoning boundary to take in only the pine trees.

Quarry Buffer from New Municipal Wells - The Deputy Mayor will write a letter to the Department of Natural Resources to request that no new quarry activity be permitted closer to our new wells than the existing quarries. This precaution was recommended by the Town's consultant and the Groundwater Manager with the Department of Environment until such time that a wellhead protection area is designated. The clerk will purchase two new cameras for the area to be placed around the wells for surveillance of the area. These will go along with the two cameras installed in the area now.

Recreation Committee report – Councillor Harmon has informed council due to schedules the recreation committees meeting was done online. They have decided to build their shed behind the vegetable binds to prevent it from damage of snow clearing etc. Councillor Harmon will discuss that the town will be purchasing three tables for the areas around town 2 at the new Head and Nose Park and 1 for Pissamare Pond Park, if the table makes it through the summer without being destroyed a second one will be purchased later. Councillor Patten will talk to Curtis Abbott about the purchase of the tables. The town will schedule a cleanup day for the June 22, 2019 weekend and have a Family Day including hamburgers, hot dogs. Fries, prizes, and a door prize for a family day pass for 4 at Splash and Putt Park. The town will have people assigned to pick up garbage on the sides of the roads and after the garbage is picked up there will be a picnic at the town hall. The clerk will contact Station Road Contract and request that the driveway be widened to allow for people to park at the area, of the Head and Nose Park.

Audit - done on March 27, 2019 waiting on financial statements – GST arrived for 2017 in the amount of \$6,591.21. The clerk will have the auditor apply for 2018 GST immediately.

Email request from Balsam Lane – The resident feels this issue is not going to be resolved.

New Business

ENIRONMENTLY UNFRIENDLY – the clerk will write a letter to Mr. Roland Stead and inform him that the area of the wharf that he maintains needs to be cleaned up. The letter will be stapled to a pole in the area demanding that the area be cleaned up immediately or council will have it cleaned up and send the invoice to him.

Permit – Shed 8 x 7 Pine Tree Road – approved

Application for Reduction of Property tax - 2019 #4 Couple total income - \$13,045. Request 50% - \$381.65 2. 2019 #5 Single total income \$15,812 Request 50% - \$196.45 Moved by Deputy Mayor Baird, seconded by Councillor Harmon all in favour, motion carried.

Sage – Simply Accounting to be upgraded cost - \$575 including HST – sent cheque waiting to hear back.

Frames and covers for sewer – Baxter Collins has been in the area and has replaced some of the broken covers and frames this week.

Clean up week and changes to garbage day – 19 truckloads of garbage was collected through the cleanup week at a cost of \$1,425.00 plus tax not including the drop off charge for each load. Council budgeted \$5,000.00 depending on the cost of drop off the fall cleanup will be decided at a later date. Council will write a letter to towns and the park affected by the changes to the Central Waste Management decision to close the Terra Nova Transfer Station on Saturdays that have a holiday the Monday following. This means the site will be closed from 4pm on Friday until Tuesday morning several weekends per year. Causing changes to garbage collection as well as the incidents of having garbage thrown in undesignated areas by individuals unable to obtain access to the site for several days.

Price for clearing sides - Juniper Crescent across from Wells' house, Aspen Drive across from Anglican cemetery and clear away for parking area at the Head & Nose Park at the entrance to town towards Eastport. Price \$600.00 total including cutting cleaning and hauling away.

Calcium ordered - Informed Station Road Contract of the order of 250 bags of calcium to be delivered in July and they will take care of it.

Correspondence:

Next Meeting July 8, 2019 Not July 1, 2019 (Canada Day

Meeting adjourned: Moved by Councillor Harmon, seconded by Councillor Janes, all in favour, motion carried.

Mayor

Town Clerk Manager