

**MINUTES
TOWN OF TRAYTOWN
FEBRUARY 4, 2019**

IN ATTENDANCE:

Mayor: Shannon Carter
Deputy Mayor: John Baird
Councillors: Max Harmon
David Janes
Jason Patten
Gallery: Phillip Hunter, Jeffrey Patten, Mervin Roach, Wilfred Janes, Donna Chaffey

Council met with Mr. Colin Holloway to discuss the funding needed to develop a complete water and sewer system for the town at an estimated cost of \$8.25 million. The first phase is estimated to cost around \$2.05 million dollars and would be funded on a 90/10% basis. Mr. Holloway informed the council that with thirty-eight communities in his district and having a budget of around \$3.7 million it would not be possible for Traytown to have the full amount it needs to start this project, if this project is approved the council will have to decide where the money should go to start the project. The water tower or the pump station, what is the most constructive. But once a project is started the provincial government will try to keep the funds flowing to complete it, to bring the infrastructure to the town that is needed and have it functional. Deputy Mayor Baird presented Mr. Holloway with the cost estimates and the details on how the town can pay for the infrastructure. (Attached Appendix I). Mr. Holloway was wondering if the town applied for the two different funding application that were sent to the towns by government and the council informed him that both were applied for. The testing for the water has been favourable and the quality and quantity are both excellent. Mr. Holloway spoke to the residents who had arrived and answered council's many questions before leaving the meeting.

MHA – Colin Holloway left the meeting at 7:30pm

Mayor Carter called the meeting to order at 7:30pm

Deputy Mayor Baird moved to approve the agenda as presented, seconded by Councillor Janes, all in favour, motion carried.

Councillor Harmon move to approve the minutes of January 7, 2019 meeting as presented seconded by Councillor Patten, all in favour, motion carried.

1. Resolution to used Gas Tax Funds brought forward: (attached Appendix II)
2. Motion to change the 2019 Budget brought forward from special meeting of council on January 29, 2019: **Councillor Harmon moved to remove \$10,000 from Engineering to Debt Servicing in the 2019 Budget, seconded by Councillor Janes, all in favour, motion carried.**

FINANCE REPORT – The clerk/manager will carry on to court for any person not paying at this time. There is still \$35,690.68 left owing for 2018 back to 2008 for everything from Poll tax, Garbage Tax, Sewer Tax, Property Tax, Business Tax, and Commercial Property Tax. Over

\$4,000.00 has been paid on arrears since January 1, 2019 but there are still five properties that are not making enough payments to catch up and start to pay the Property Taxes that continue to increase. Council has made a motion to take the residents not paying to court and has decided to seek legal advice on two properties that may be seized. All other properties owing Property Tax will have a lien to insure if they are sold or gifted the taxes will be the responsibility of the new owner. Compound interest in the amount of .75% per month will be added to all invoices overdue and any 2019 not paid by June 30, 2019.

GAS TAX APPLICATION - Deputy Mayor Baird has applied for the \$156,000 in Gas Tax for the Water and Sewer Project it will be looked at immediately and council should hear very soon if they will be approved to use this money.

CAPITAL WORKS – Mr. Holloway said it could be April or May before a decision on Capital Works Funding could be announced.

AMMENDMENT – Pine Tree Stand extension has been submitted for registration but council has been told they are backlogged and it could take a while.

RECREATION REPORT – Recreation has agreed to send all minutes to council and will have their 2018 statements ready for when the auditor comes to do the town's financials. The treasurer will contact the bank and have the town clerk/Manager's name removed from the account and Councillor Harmon is working on the terms of reference for the group. The group is trying to raise funds to build a shed for their garden area to keep their tools in when not in use. Recreation would like to ask council if they are willing to buy the groceries needed for the Community breakfast being held on March 16, 2019. **Councillor Harmon moved to buy the groceries needed for the Community Breakfast, seconded by Councillor Patten, all in favour, motion carried.** Traytown Recreation is hoping to have their Traytown Recreation Hockey against the RCMP on February 21, 22 or 23rd weather and RCMP agreeing. Next meeting will be Sunday February 10 if everyone is available. The Town of Traytown will have to apply for a moose license on behalf of the Traytown Recreation Committee, the committee will let the Town Clerk Manager know when this needs to be done. The committee would like to leave the benches next to the rock where they were placed but would like to build a bench for the new park in the Mill Cove area.

NEW BUSINESS

WELLHEAD PROTECTION NEW WELL – Deputy Mayor Baird will talk to Water Resources about the wellhead protection of the area around the new town well.

TRAINING - Deputy Mayor Baird, Councillor Harmon, Mayor Carter and Town Clerk/Manager Patten will attend the training at Clarendville on February 22, 2019.

SIGNS JUNIPER ASPEN – A complaint has been raised about the intersection of Juniper and Aspen with a request that the lower part of Juniper be closed. Signs were ordered and given to someone to put in place but the weather got too cold to have the signs put in place. The

problem is people have to stop coming up a steep embankment and many fail to stop which could cause a collision. The speed limit is only 30kph in this section but people fail to obey the speed signs as well as the stop sign on Aspen, closing the road is not an option to prevent bad drivers or people having poor running vehicles who are unable to stop on a hill in case they can't proceed after the car has passed. Council will have the signs erected and a new speed sign showing it's a 30 zone.

PERMIT – Councillor Harmon approved in principal the application to build an extension on a house at 169 Main Street: 8 feet x 32 feet, seconded by Councillor Patten, all in favour of passing this as a full motion upon having the title deed showing that the extension follows the town plan, and does not encroach on the neighbouring property, motion carried.

PLASTIC BAGS - Deputy Mayor Baird will comprise a letter to all the surrounding communities requesting the banning of plastic bags.

NEXT MEETING – March 11, 2019 due to schedules

MEETING ADJOURNED – Councillor Harmon moved the meeting be adjourned, seconded by Councillor Patten all in favour, motion carried.

Mayor

TOWN OF TRAYTOWN

PROPOSED WATER & SEWER DEVELOPMENT

HIGHLIGHTS

MUNICIPAL CAPITAL WORKS APPLICATION (December 21, 2018)

- Fully complete system will service 166 houses, 59 tourist cottages, and several other businesses. Estimated cost - \$8.25 million
- Phase 1 Proposal (2019):
 - Pumping and treatment plant
 - 1-km water supply main
 - 200,000 litre storage tank
 - Water and sewer services to 28 houses
 - Connection to existing sewer main
- Phase 1 Cost Estimate: \$2,249,616 less GST Rebate = \$2,040,030
- Municipal Share (10%) = \$204,000
- Proposed Financing: Gas Tax - \$156,000; Borrowing - \$48,000. However, Council has indicated we are willing to borrow the full amount if we can't use our Gas Tax.
- Proposed revenue sources to finance debt charges and system operation. (1) Increase mil rate from 3.7 to 4.7. This would generate approximately \$16,000 annually. (2) Charge water and sewer tax of \$450/dwelling or business plus \$120/tourist cabin. This would generate approximately \$68,000 annually. Estimated total new revenues when system is completed - \$84,000.

CAPITAL INVESTMENT PLAN APPLICATION (GAS TAX) (January 29, 2019)

- CIP Application to use \$156,000 of our Gas Tax money as part of our 10% share.

AQUIFER TESTING REPORT – TRAYTOWN WATER SUPPLY WELL (February 1, 2019)

- Drilled 2 aquifer wells in Ploughed Grounds area.
- Both well are approximately 100 feet deep in sand/gravel
- Pumped at 110 gallons/minute for 75 hours
- Water quality is high
- Consultant has recommended a maximum pumping rate of 52 gallons/minute to prevent drawing in potential contamination from surface sources
- Peak town requirement (i.e. summer) is estimated to be about 30 gallons/minute
- Fire hydrants only in the higher elevations. In the lower areas, dry hydrants (i.e. intakes into the saltwater) are proposed.

Appendix II
RESOLUTION
Town Water Supply
January 29, 2019

Resolution #1 - 2019

Pursuant to the powers vested in it under and by virtue of the Municipalities Act the Traytown Town Council in a Special session convened on 29th day of January 2019 A.D. hereby passes and enacts the following Resolution relating to the Federal Gas Tax Application in the Town of Traytown.

RESOLUTION

January 29, 2019

WHEREAS

The Town of Traytown needs a water source for a municipal drinking water supply.

AND WHEREAS

Traytown Council working for the residents of Traytown have found a sufficient supply of safe drinking water for the town.

BE IT RESOLVED

Councillor Jason Patten moves to apply to the Federal Gas Tax Program to receive funding in the amount of \$156,000.00 to provide a water and sewer system in the first phase of the development seconded by Deputy Mayor Baird, all in favour, motion carried.

Town Seal

Mayor

Town Clerk/Manager