

**MINUTES
TOWN OF TRAYTOWN
DECEMBER 3, 2018**

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| IN ATTENDANCE: | MAYOR | Shannon Carter |
| | DEPUTY MAYOR | John Baird |
| | COUNCILLORS | David Janes Maxwell Harmon Jason Patten |
| | TOWN CLERK/MAN GALLERY | Sarah Patten Donna Janes |

Mayor Carter called the meeting to order at 6:30PM

ACCEPT AGENDA: Councillor Harmon moved to accept the agenda as presented, Councillor Janes seconded, all in favour, motion approved.

ACCEPT MINUTES: Councillor Patten moved to accept the minutes of November 8, 2018 as presented, seconded by Councillor Harmon, all in favour, motion carried

BUSINESS ARISING FROM November 8, 2018

Capital Works – On Wednesday December 5, 2018 a drilling crew will arrive in Traytown to do a test well. There could be a second test well done at that time. Before any drilling begins the council will have the approval of Dorothea W. Hanchar, M.Sc. P.Geo. Groundwater Resources Manager for the location of the well. Deputy Mayor Baird and Councillor Harmon will be on hand to oversee the work.

Amendment to Town Plan – The town has advertise in the paper on November 28, 2018 and will have one more notice on December 5, 2018. If a public hearing is needed it will be held on December 13, 2018 if any written comments are received. The clerk will call Mr. Don Winsor and request his presence for the hearing on December 13, 2018, in case it is needed.

NEW BUSINESS

BUDGET MEETING – Council discuss the 2019 budget at length and have decided not to raise taxes in 2019. Deputy Mayor Baird moved to approve the 2019 budget as presented, seconded by Councillor Patten, all in favour, motion carried.

LIFT STATION REPORT – Mr. Ray Baker has cleaned the lift station of fat and debris again. The next newsletter will have to inform the residents to be careful what they throw down the drain.

WATERSHED AREA - The town will start proceedings to have the area they are putting a water supply deemed Watershed Area if and when it is needed.

RECREATION COMMITTEE REPORT – The town agreed to pay for the groceries needed for the community breakfast on November 17, 2018 which raised \$1,100.00.

SOCIAL MEDIA PAGE FOR TOWN Councillor Harmon has set up a Facebook Page for the town and included events pictures, etc. of the town. All the minutes, budgets, etc. will remain on the town web page with a connection from the page to the web address, the Central Newfoundland Waste Sorting Page is also attached to give the residence a clear view on how to sort the waste.

APPLICATION FOR REDUCTION OF PROPERTY TAX – Councillor Janes moved to approve the reduction of taxes for 2017 and 2018 Property Tax Reduction for #8 -2018 income under \$20,000 deduction of \$134.00 per year, seconded by Councillor Harmon, all in favour, motion carried.

FIREMAN’S BALL – Councillor Harmon attended the Fireman’s Ball this year and represented the town superbly.

BONUS - Deputy Mayor Baird moved to give the Town Clerk Manager an annual bonus seconded by Councillor Harmon, all in favour, motion carried.

INSURANCE – Councillor Harmon will contact the Insurance of Cal LeGrow to find out the specifics needed to have volunteers covered under the Liability Insurance.

HEATING – the Town Clerk Manager will have the heaters and thermostats checked and the thermostats replaced with digital ones.

FALLEN TREES – Council will have to hire someone to remove any fallen and or trees that are close to the streets for safety. Councillors Janes and Harmon will look into this issue.

RESOLUTIONS – (1). Councillor Harmon moved to apply interest to all taxes owing after June 30, 2019 and for every year forward, seconded by Councillor Janes, all in favour, motion carried.
(2). Deputy Mayor Baird moved to establish a discount for low income residents at the existing rates given in 2018, seconded by Councillor Patten, all in favour, motion carried.

Next Meeting – January 7, 2019 @6:30pm

Meeting adjourned - Councillor Patten moved to adjourn the meeting seconded by Councillor Janes, all in favour, motion carried.

Mayor

Town Clerk Manager