

**MINUTES
TOWN OF TRAYTOWN
JULY 9, 2018**

IN ATTENDANCE:

Mayor	Shannon Carter
Deputy Mayor	John Baird
Councillors:	David Janes
	Jason Patten
	Maxwell Harmon
Town Clerk/Manager	Sarah Patten
Gallery	Donna Chaffey

Mayor Carter called the meeting to order at 7:00PM

Deputy Mayor Baird moved to accept the agenda as presented, seconded by Councillor Harmon, all in favour, motion carried.

Councillor Patten moved to approve the minutes as presented, seconded by Councillor Harmon, all in favour, motion carried

BUSINESS ARISING FROM JUNE 4, 2018 MEETING

FINANCIAL REPORT -

Just a little review so you can see where the recovery process has taken us so far.

Claim # 1 owes \$1,679.00 no payment to date phoned changing jobs will pay when next cheque comes. If no payment by July 20, proceed to court.

Claim #2 owes \$1,729.20 no payment to date no call proceed to court

Claim #3 owes \$2,265.67 was paying dispute if they owe all of it. Wait until July 20.

Claim #4 owes \$4,530.70 paid \$40.00 will try to pay this every month. Court if no payment in July.

Claim#5 owes \$370.85 for 2013/14 Poll Tax.

Claim #6 owes \$5,599, proceed to court

Claim # 7 owes \$1,922.10 paid \$200 postdated cheques for another 6 months.

Claim #8 owes \$1,848.75 paid \$250.00 postdated cheques for next 6 months.

Claim #9 owes \$8,458.00 all correspondence returned unopened looking for address.

Claim #10 owes 2,244.80 made two payments of \$50.00 for May and June. If no payment in July proceed to court.

Claim #11 – paid in full.

On December 31, 2017 the council was Owed:

Property Tax - \$26,303.50 – December 31, 2017 – This included 34 people 12 have paid in full, 11 are still paying a little at a time and 11 are the same 11 claims stated previously.

Sewer Tax - \$3,960.00 dated before 2015 – no change but is included in tax arrears in Tax Recovery part of the 11

Poll Tax - \$6,710.85 dated before 2015 – no change but is included in tax arrears in Tax Recovery part of the 11

Garbage Tax \$ 1,139.00 dated before 2015 owes - \$1,099.00- is included in tax arrears in Tax Recovery part of the 11

January 19, 2018 - \$118,989.69 – was owing to the town after 2018 invoices sent

On July 6, 2018 - \$55,856.92 is still left owing. Many have paid by postdated cheques.

Will keep the council updated monthly on what is left owing in Property Tax.

CAPITAL WORKS PROJECT – Prime Consultant's agreement dated and signed to be returned in tomorrow's mail. Deputy Mayor Baird will make sure this is taken care of.

AMENDMENT RED PINE STAND – Adam's Enterprises's consultant Brad Dyke has submitted an objection to the town on behalf of Adams, opposing the expansion of the Red Pine Stand area in Ploughed Ground Road. Mr. Dyke informed the council that the expansion would encroach on Adam's Enterprises's quarry pit. The amendment will be sent to Municipal Affairs with the objection for their review.

Mr. Dyke also informed the clerk/manager that the Adam's has had a quarry pit this year and last year. There were no invoices sent out due to the Natural Resources web site not updating who has a quarry in the Ploughed Ground area and no longer sending the town any notification of who has a quarry. The clerk/manager will send out an invoice with Commercial Quarry Business Tax for 2017 and 2018 to Adam's Enterprises.

SMALL BUSINESS CRITERIA – The clerk has talked to a couple of towns on the issue of small home based businesses and if they should have to pay business tax if they are making less than the \$30,000.00 per year that the Federal Government regulations says don't have to pay federal taxes. The town can charge a minimum tax to a business according to the 1999 Municipalities Act but if any town was challenge with the decision to charge in a court of law, it could look more favourably on the business due to the Federal standards are used when issuing exemptions etc. The clerk manager will call several other towns and find out the criteria that they use to charge home based businesses taxes.

NEW BUSINESS

2017 AUDIT – the 2017 Financial statements have arrived and they have been sent to Patrick Duane, Municipal Affairs without the signatures and final approval of council. **Councillor Patten moved to approve the 2017 Financial Statements as presented, seconded by Councillor Harmon, all in favour, motion carried.**

THREE YEAR ROAD MAINTENANCE CONTRACT – Two bids were received for the three year road maintenance contract –
Station Road Contracting Limited - \$40,000.00 per year including HST

Feltham's Construction Company - \$61,755.00 per year including HST

Councillor Patten moved to accept Station Road Contracting Limited bid of \$40,000.00, seconded by Councillor Janes, all in favour, motion carried.

APPLICATION FOR REDUCTION OF PROPERTY TAX

2018 #5 – Total income \$22,560.50 request 40% \$160.58 Moved by Deputy Mayor Baird, seconded by Councillor Janes, all in favour, motion carried

2018 #6 – Total income \$21,072.26 Request Deduction 45% - \$183.65 Moved by Deputy Mayor Baird seconded by Councillor Harmon, all in favour, motion carried

2018 #7 Total Income \$16,356.00 Request 50% reduction - \$252.35 Moved by Deputy Mayor Baird, seconded by Councillor Janes, all in favour, motion carried.

PERMIT – 35 Main Street Approval in principal was done by email Councillor Patten moved to Approve in Principal a permit to continue construction on 35 Main Street, seconded by Deputy Mayor Baird, Mayor in favour, other two councillors unavailable.

Councillor Harmon moved to Approve Permit for 35 Main Street with the arrival of septic system design approval from Department of Environment, seconded by Councillor Janes, all in favour, motion carried.

CORRESPONDENCE:

1. Botwood Mural Arts Society invitation
2. Central Newfoundland Regional Waste – Ban on Electronic waste & financial statements
3. Final Approval Certificate for 254 Main Street
4. Newfoundland Power – LED street and area lighting proposal copy can be found at:
<https://www.newfoundlandpower.com/en/About-Us/About-Newfoundland-Power/Regulatory>

PISSAMARE POND – Councillor Patten will talk to Station Road Contractor David Hiscock about cleaning up the pond exterior and adding some sand to the area for the residents using the area.

NEW PARK – Council will make another small park area in the Mill Cove Area it will be called Head and Nose Park after the name of the area, Councillor Patten will contact Station Road Contract to have the area cleared and topsoil place there this year.

STREET LIGHT out on the corner of Juniper and Main.

INTERPRETATION SIGN – Mr. Berkley Denty requested that the town place a sign for the Red Pine Stand showing where it is and an interpretation sign at the site informing people of the area and why it is important.

NEXT MEETING – AUGUST 6, 2018

MEETING ADJOURNED – Councillor Janes moved to adjourn the meeting, seconded by Councillor Harmon, all in favour, motion carried.

Mayor

Town Clerk Manager