

**MINUTES  
TOWN OF TRAYTOWN  
JUNE 4, 2018**

**IN ATTENDANCE:**

<b>Mayor</b>	<b>Shannon Carter</b>
<b>Deputy Mayor</b>	<b>John Baird</b>
<b>Councillors</b>	<b>Jason Patten</b>
	<b>David Janes</b>
	<b>Maxwell Harmon</b>
<b>Town Clerk/Manager</b>	<b>Sarah Patten</b>
<b>Gallery</b>	<b>Phillip Hunter</b>

**Mayor Carter called the meeting to order at 7:00PM**

**Councilor Patten moved to accept the agenda as presented, seconded by Councilor Harmon, all in favour, motion carried.**

**Councilor Harmon moved to accept the Minutes of May 7, 2018 as presented, seconded by Councilor Janes, all in favour, motion carried.**

**BUSINESS ARISING FROM MAY 7, 2018**

FINANCES – The clerk/manager sent out eleven letters informing the people in arrears that the next procedure to acquire the arrears will be small claims court. Only 1 has made a payment and arranged to continue paying. Two did not respond in any form. Eight have called the office and inform the clerk they will be making regular payments but have not made payments in any form. The clerk will continue with court proceeding with the ten who have not made a payment or sent postdated cheques or tried to make payments arrangements in some way other than saying they will. The cost of each court procedure is \$100 to \$200 depending on the amount owing. The town will have to pay upfront for this cost but it will be added on to each invoice that has to use the courts to proceed.

CAPITAL WORKS – The Deputy Mayor was informed by Edison Goodyear, Regional Manager, Department of Municipal Affairs that the extra \$2,600.00 that was included with the Capital Works funding is for all cost overruns should there be any. This money will be used to pay for the water testing and excavator work needed for the project.

QUARRY PERMITS - he Town Clerk Manager has checked on the Department of Natural Resources site several times to find out who has a quarry permit in the town. Only two companies are noted on the site, William Oldford, Mineral Works Inspection Officer, informed the clerk that due to people retiring and new workers the site is not kept up to date and there is probably more companies with permits than the site contains. The council suggest sending out Business Quarry invoices to all of the companies and if they don't have a quarry they will notify the town.

AMENDMENT TO MINERAL WORKINGS - The Department of Forestry has turned down a Crown Land application due to there being a Red Pine on the land applied for. The council will have to look at extending the Red Pine Stand area to include all red pines in the area.. **Councillor Janes moved to increase the size of the Protected Red Pine Stand in the Ploughed Ground Area as sensitive area, seconded by Councillor Harmon, all in favour, motion carried.** This amendment could cost for mapping around \$250.00 and ads in the paper around \$600.00.

BALSAM LANE – Councillor Harmon would like the go ahead on the Balsam Lane issue as soon as the issue of the invoices have been paid in full as directed by council. Copies issued at no cost. Service rendered must be paid. Council must have a letter signed before the Class A is delivered.

SMALL BUSINESS TAX - The question of how and who the council charges small business tax to has been brought to council's attention, the Federal Government doesn't charge a business making less than \$30,000. Per year buy what is council's policy on this issue. The clerk/manager will contact other towns and ask what their policies are on this issue.

SIGNS-The Town Clerk/Manager will order the signs for Juniper Crescent BLIND TURN AHEAD and have the picnic tables and flag place on Wood Rock Park, remove garbage bin and have the area mowed. The Blind Hill sign needs to be placed on new pole and replaced on Balsam Lane.

## **NEW BUSINESS**

**HOUSE NUMBERING** - the Town Clerk/Manager was asked to get quotes for the cost of replacing the numbering on people's houses, the clerk is waiting on Glovertown final decision to have numbers placed on houses and at the end of driveways before finalizing the quotes if two numbers will be needed on each resident it will cost more.

**TAX REDUCTIONS** – Councillor Harmon moved to approve the tax reduction for 2018 #2 Income - \$20,179-50% -\$169.49, and #3 – Income - \$24,342 -35% - \$189.98, 2018 #4 income \$16,987 – 50% - 88.60, seconded by Council Janes all in favour, motion carried.

**MILL COVE PARK** – deferred until next meeting

**NEXT MEETING** – July 9, 2018

**MEETING ADJOURNED** – Councillor Harmon moved to adjourn the meeting seconded by Councillor Janes, all in favour, motion carried.

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**Mayor**

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**Town Clerk Manager**