

**TOWN OF TRAYTOWN
MINUTES
JANUARY 8, 2018**

IN ATTENDANCE:

Mayor	Shannon Carter
Deputy Mayor	John Baird
Councilors	Jason Patten
	David Janes
	Max Harmon
Town Clerk/Manager	Sarah Patten

Mayor Carter called the meeting to order at 7 PM

Councilor Patten moved to accept the agenda as presented, seconded by Councilor Harmon all in favour motion carried

Councilor Patten moved to accept the Minutes of December 4, 2017 as presented, seconded by Councilor Janes all in favour, motion carried.

BUSINESS ARISING FROM DECEMBER 4, 2017

FINANCES – Due to not receiving the 2017 Municipal Operating Grant and the Provincial Gas Tax the town will be in the negative if it pays all outstanding invoices at this time. The clerk will work on Tuesday January 9, 2018 to finish up the Tax Recovery Plan for the Department of Municipal Affairs as quickly as possible. The clerk will talk to Patrick B. Dunne in the morning to have the problem rectified ASAP. All outstanding invoices will be looked at by council and decided which will be paid and when.

STREET LIGHTS – Residents have indicated that there are several street lights out Councilor Patten will drive around after dark and report all street lights that are not working.

DRIVEWAY ON BALSAM – Two councillors met with a resident to discuss problems with their driveway, council has already offered for this resident to get an estimate and sent it to council for review, but still has not done this. Council will wait to see the estimate for the repairs before proceeding.

CULVERT – a letter as arrived from a resident that has already replaced a culvert in his driveway. He wants council to inform his two neighbours that sometimes use the driveway that they must reimburse council for a fourth of the amount spent each as well as the council having to pay one fourth. The resident has sent a check for the remainder of his taxes minus the three fourths that they want council to pay and retrieve from the other two residents. Council will write this resident a letter explaining to him that council that not retrieve money from other residents for work done by residents and that they do not negotiate payment of any taxes in lieu of work for the community. The cheque will be placed as a partial payment on taxes owing and the resident will get a fourth of the culvert paid for by the town as offered by council in a previous letter.

MOTIONS BROUGHT FORWARD:

- (1) Councilor Patten Approval in principal an application to build a house on 254 Main Street, seconded by Councilor Harmon all in favour, motion carried. (Mayor Carter abstained)(related)
- (2) Councilor Janes moved to give the clerk manager a yearly bonus, seconded by Councilor Harmon, all in favour. (Councilor Patten abstained) (related)

CAPITAL WORKS APPLICATION – The last study on the ground water resource has not been completed at this time. When the study is completed the capital works application is contingent only upon the availability of water for the whole town. Council will wait for the study.

BUDGET – no increase in taxes for Property, Garbage, Sewer or Commercial Business or Property, No increase in Quarry Pits Operation. There will be changes in how the town collects taxes:

1. All taxes will be due by June 30, not December 30 as in previous years
2. Liens will be placed on all properties owing more than two years in taxes
3. All Poll Taxes 2010 and earlier that belong to people not owning property and no longer living in the community will be removed due to the Tax Recovery Plan, they are uncollectible.
4. Council will not be bringing back Poll Tax due to the difficulty of collecting.
5. The residents will be asked if they would like their tax invoices emailed instead of snail mail to save money on paper, envelopes and stamps.
6. The budget will be placed on the web site for viewing and available in the town office as soon as it is approved by Municipal Affairs

Councilor Patten moved to adopt the 2018 Budget as presented, seconded by Deputy Mayor Baird, all in favour, motion carried.

SITE SPECIFIC HEALTH & SAFETY PLAN – Councilor Harmon moved to approve the 2017-2018 SHSP seconded by Councilor Janes, all in favour, motion carried. Salt to be picked up at Grant's Pit by contractor Station Road Contracting Limited.

SOCIAL – It was mentioned earlier that the council use to have a social for the council staff and spouses get together, Deputy Mayor Baird suggested that he could have one at his residence sometime in the near future.

QUARRY PITS – The area of the Red Pine Stands and the pole line will have to be looked at in the spring to make sure the quarry pit owners are not encroaching outside the Mineral Working Area.

NEXT MEETING – February 4, 2018

MEETING ADJOURNED – Councilor Harmon moved to adjourn the meeting, seconded by Councilor Patten all in favour, motion carried.

Mayor

Town Clerk Manager