

**MINUTES
TOWN OF TRAYTOWN
DECEMBER 4, 2017**

IN ATTENDANCE:

Mayor	Shannon Carter (absent)
Deputy Mayor	John Baird
Councilors:	David Janes
	Maxwell Harmon
	Jason Patten
Town Clerk/Manager	Sarah Patten
Gallery	Jeff Patten

Deputy Mayor Baird called the meeting to order at 7:00PM

Councilor Harmon moved to accept the agenda as presented, seconded by Councilor Patten, all in favour, motion carried.

Councilor Patten move to accept the minutes of November 9, 2017 as presented, all in favour, motion carried.

BUSINESS ARISING FROM November 9, 2017

FINANCIAL – Due to not receiving the Provincial Gas Tax as well as the MOG the town's bank account is going to be in the minus before the end of year if the council doesn't borrow funds from the bank or the other bank account until the money arrives. **Councilor Patten move to transfer \$10,000.00 from other bank account until such time as the money arrives from the Provincial Government to cover the cost of expenses, seconded by Councilor Janes, all in favour, motion carried.** The Town Clerk Manager has contacted the Department of Municipal Affairs and requested a reason why the funds for the MOG as well as the Provincial Gas Tax has been held up. The reason given was the financial statements were not in on time as per the regulations of June 30 and were not received until September. The Town Clerk Manager will inform Ms. Lori Mercer of these concerns and have her make sure the financial statements are in on time for 2018.

CAPITAL WORKS – Deputy Mayor Baird has been in touch with the Department of Municipal Affairs regarding the application for well drilling. There is a new fund available that the Provincial Government would like the town to try under, this is call the Small Community Fund, the application must be in to the government on or before December 15, 2017 to qualify. The Provincial government leverages their The town will still only be required to come up with 10% due to the Provincial Government putting in 57% Federal Government 33% and the town 10%. The town will need a letter from the bank for a loan of their 10%. **Councilor Patten moved to request a letter from the bank for approval of the amount needed for the town's 10% of the funding for the well drilling project, seconded by Councilor Harmon, all in favour, motion carried.**

RECREATION REPORT – Councilor Harmon reported a meeting was called but not enough showed up to have a meeting.

BUDGET MEETINGS –the budget has been started but will have to wait until after the New Year to be completed.

NEW BUSINESS

PERMIT – Councilor Harmon moved to approve the building of a 753 square foot garage at 10 Juniper Crescent, seconded by Councilor Janes, all in favour, motion carried. Town Clerk/Manager will inform the resident that the garage cannot be larger than the 753 square feet as prescribed in the motion.

SIGN MISSING- the blind hill sign on Balsam Lane as fallen down and will have to be replaced with a new sign with a steel pole.

LOW INCOME REDUCTION –

CORRESPONDENCE –

NEXT REGULAR MEETING – January 8, 2018 including budget

MEETING ADJOUNED – Councilor Janes moved to adjourn the meeting, seconded by Councilor Harmon, all in favour, motion carried.

Mayor (Deputy)

Town Clerk Manager