

MINUTES  
TOWN OF TRAYTOWN  
NOVEMBER 9, 2017

**IN ATTENDANCE:**

<b>Mayor</b>	<b>Shannon Carter</b>
<b>Deputy Mayor</b>	<b>John Baird</b>
<b>Councillors:</b>	<b>David Janes</b>
	<b>Maxwell Harmon</b>
	<b>Jason Patten</b>
<b>Town Clerk</b>	<b>Sarah Patten</b>
<b>Gallery</b>	<b>Melvin Arnold, Lorne Denty (Aspen Dr), Donna Chaffey</b>

**Mayor Carter called the meeting to order at 7pm**

**Deputy Mayor Baird moved to accept the agenda for November 9, 2017 as presented, seconded by Councilor Patten, all in favour, motion carried.**

**Councillor Harmon moved to accept the minutes of October 9, 2017 as presented, seconded by Councillor Patten, all in favour, motion carried.**

**WATER SUPPLY CONCERNS**

Resident - presented his concerns: The water supply attached to resident's home is approximately 5 meters away from an adjacent property that has been placed up for sale. The Resident has concerns that his well could become contaminated or compromised if the property is developed. The owner(s) of the adjacent property could easily disturb his water supply by causing a salt vein to be penetrated due to the dug well being only eighteen feet deep and there is only 2 ½ feet of water in the well. Even a sump pump set up in the adjacent area could cause his water level to go low. The resident was wondering if the town has any rules and regulations in place to avoid such concerns.

Town – There are policies in place to protect water supplies.

**Municipal Plan Page 3 -Municipal and Public Services**

*"The community is supplied by groundwater from private wells. Many of these wells are shared and may be located off-site. In areas of concentrated off-site private dug wells, protection from development must be provided."*

**POLICIES 5.1 Municipal Services (Page 7.5)**

*" Council shall ensure that new development does not encroach upon an existing private off-site well and water line."*

There is also the issue of the property being on a steep grade which could result in impacts on if a structure is built on the land. Council indicated it note the concerns

and do due diligence if and when an application is presented to council for this property.

#### BUSINESS ARISING FROM OCTOBER 9, 2017

FINANCIAL – as presented at Special Meeting October 18, 2017 + \$1,128.00 more in Property Tax that has been received.

CAPITAL WORKS – Well testing application to use Gas Tax as declared on October 18, 2017 brought forward. The consultant will be in the area next week to talk to drill well owners. She has prepared a list of the wells she would like to discuss. The clerk will work one day next week to contact the well owners and request that the consultant get access to their wells as well as talk to them about their wells. The consultant would like to know the depth of each well as well as the depth before bedrock was hit. The study is needed to identify the most feasible location to drill a well for the community.

RECREATION REPORT – Councilor Harmon informed council that the Recreation Committee met on Sunday November 5, 2017 and they discussed that they have funding in their bank account at around \$6,600.00. They requested advise on the how to have an audit done. The clerk informed Councilor Harmon that the Recreation Committee is an arm of Council and in the pass the audit was done at the same time as the town's audit the books are given to the auditor at the same time and the audit is conducting accordingly. The Rec Committee would like to build a shed about 8X8 to contain their supplies for their community garden which will be expanding again this year. The Rec committee also talked about doing a compost site next to the Town Hall. They were informed that this was tried in the past by a former Rec Committee and was stopped due to concerns from the public about rats and bears. The Rec were hoping to contain this problem with not allowing anyone to place any meat or meat by products into the compost. The old playground was also talked about. To replace the equipment would be quite costly, but the Rec Committee would like to find someone who inspects playgrounds to see if it is still usable at this stage. The Committee will be having a breakfast in March which the council will supply the groceries as they did last year.

MAPPING - would like to give to Fire Dept. and Delaney's Ambulance a coloured copy of the streets and their numbers.

STOP SIGN ON ASPEN – A motion was made to order two signs for the road warning of blind turn ahead, but was not voted on. **Councilor Janes moved to erect two street signs on Juniper Crescent with a warning of Blind Turn Ahead, seconded by Councilor Harmon, all in favour, motion carried.**

## **NEW BUSINESS**

**CAPITAL WORKS** – With the new funding arrangement from government with 50/50 for road work and the deadline fast approaching it might be in the town's best interest to apply for funding a little each year to keep the roads up to standard. The town should also look into getting a price on recycled asphalt for the roads starting with Balsam Lane. **Deputy Mayor Baird moved to apply for follow up Water Study, seconded by Councillor Harmon, all in favour, motion carried.**

**EMERGENCY PLAN** – Councillor Harmon moved to adopt the revised Emergency Management Plan, seconded by Councillor Patten, all in favour, motion carried.

**TOWN MANAGER / TOWN CLERK** - Deputy Mayor Baird moved to redesignate the town clerk position to Town Clerk Manager as prescribed by the Department of Municipal Affairs, seconded by Councillor Harmon, all in favour, motion carried.

**SMALL BUSINESS / HOME BUSINESS** – A small business owner in the town wanted to know the regulations that are outlined to anyone having a business in town. Is there a minimum amount of gross earning the company has to make before it is charged taxes. With the Federal Government the amount a company can make before it is charged taxes is \$30,000.00 what do the towns do. The clerk will contact other towns and find out their policies on this issue.

**JUNIPER CRESCENT** – A request has come in to place sand for the town roads on property located on Juniper Crescent for Station Road Contracting, Council will not give permission to use this site at this time but will look at the issue when the contract comes up for renewal in 2018.

**PERMIT** – Permit to build shed 14 x 10 at 1 Spruce Road, the shed will be placed where the house was removed. **Councillor Patten moved to approve the building permit for the 14 x 10 shed at 1 Spruce Road, seconded by Deputy Mayor Baird, all in favour, motion carried.**

**BUDGET MEETINGS** – the finance committee will meet to get a start on the budget when the Mayor returns.

**PURCHASES NEEDED** – the Town Clerk Manager will purchase a new chair and new speakerphone for the office.

**CROWN LAND – QUARRY PITS** – the decision of council still stands as outlined on the application

**WREATH LAYING – SATURDAY** – Deputy Mayor Baird will attend

**FIREMEN'S BALL-** Mayor Carter will attend Firemen's Ball **Councilor Harmon** moved to contribute the budgeted amount of \$2,130.00 to the Glovertown Volunteer Fire Rescue, seconded by Councilor Janes, Mayor and Deputy Mayor in favour, Councilor Patten abstained due to being on Glovertown Volunteer Fire Rescue, motion carried.

**LOW INCOME REDUCTION –**

**CORRESPONDENCE –**

**NEXT REGULAR MEETING – December 4, 2017**

**MEETING ADJOUNED – Councilor Patten moved to adjourn the meeting seconded by Councilor Janes, all in favour, motion carried.**

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**Mayor**

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**Town Clerk**