

**MINUTES
TOWN OF TRAYTOWN
May 8, 2017**

Called to order: 7:00 P.M. – Mayor

Accept Agenda: Deputy Mayor moved to adopt agenda as presented seconded by Councilor Denty all in favour, motion carried.

Accept Minutes: Deputy Mayor Carter moved to accept minutes of March 6, 2017 including Motions brought forward from Special Meeting on April 20, 2017, seconded by Councilor Janes all in favour, motion carried.

First order of business - The clerk will ask Station Road Contracting for the details on how the road contract will be fulfilled on the absence of Mr. David Hiscock during the months of April through to November 2017 in writing. Mr. Hiscock has informed council that Mr. Derek Arnold will be grading the roads and any emergencies will be taken care of by contacting Mrs. Terri-Lynn Hiscock who will have Mr. Robert Kean do any requirements needed.

(2). Motion brought forward: Councillor Janes moved to send a letter by registered mail to an individual from Traytown and inform the individual that he is not to have anything more to do with staff or contractors hired by the town, seconded by Deputy Mayor Carter, Councillor Denty and Mayor Baird in full agreement. Councillor Patten abstained due to conflict of interest.

(3). Motion brought forward: Councillor Janes moved to purchase a security camera system to be install in the town hall and outside to enable the staff to be able to see who is around the area while working, seconded by Deputy Mayor Carter, all in favour, motion carried.

(4). Motion brought forward: Deputy Mayor Carter moved to give the Town clerk the right to call the RCMP without notifying the council of problems in the future, seconded by Councillor Denty all in favour, motion carried.

BUSINESS ARISING FROM March 6, 2017

FINANCIAL – Arrears in the amount of over \$7,000.00 have been paid since January. This includes Poll, Sewer and Property Taxes that have been in arrears for 2016 and before. The Town Clerk will include this in the Tax Recovery Report to Municipal Affairs to speed up access to the town's MOG's and Provincial Gas Tax.

CAPITAL WORKS – Councilor Janes moved to spend 10% in the amount of \$2,856.00 for the 2016/17 Capital Works for Well Capacity Testing as approved by the Dept of Municipal Affairs, without using the Federal Gas Tax seconded by Deputy Mayor Carter, all in favour. (Amec Foster Wheeler, prime consultant)

GAS TAX – Will council need to apply for gas tax for Municipal Capital Works Project, the amount of \$2,856.00 will be used from the budget under the Provincial Gas Tax and not the Federal Gas Tax and therefore will not need to be applied for at this time.

RECREATION REPORT – The playground on Juniper Crescent needs new equipment, the original pieces will have to be replaced. Councilor Denty will talk to the Recreation Committee about trying to focus on getting new parents on the committee to help with fund raising for this aspect of the rec program.

WEB SITE PROGRAMER – all minutes on site at Traytown.net and will be updated on a regular basis.

MAPPING – The mapping that was done for the town includes everything that the town has including: sewer line, roads, houses, pits, etc. the Mayor will have a couple of paper copies done for the town office which will be laminated.

AMALGAMATION - Glovertown is working on the cost of the work needed to have the two towns amalgamate. The Provincial Government wanted the update of the first work that was done.

NEW BUSINESS

LOW INCOME REDUCTION – 2017 #1 & #2 – 50% income below \$20,000 Councilor Patten moved to approve the two low income reduction applications, seconded by Councilor Denty, all in favour, motion carried.

POLL TAX EXEMPTION 2013 low income Councilor Patten moved to approve the application to exempt 2013 Poll Tax, seconded by Deputy Mayor Carter, all in favour, motion carried.

PERMIT – to construct an addition to home front 12 x 40 – Councilor Janes moved to approve the application to build an 12 x 40 addition to home on Pine Tree Road, seconded by Deputy Mayor Carter, Councilor Denty approved, Mayor Baird approved, Councilor Patten abstained.

CULVERT – Request from resident to have culvert replaced in two lane area of town, council viewed the area and reported that this culvert is outside of council's road area and is not the responsibility of council request denied, the Town Clerk will write the resident a letter informing of council's decision and Mayor Baird will talk to the resident personally.

NEWSLETTER – Include voter's list request to be added, student needed 35 hours per week for 7 weeks, garbage cleanup, new street numbering, etc

PROPERTY TAX – when notified during the year of changes in values does council want to wait for the following year to add to the property taxes or send an extra invoice for the new value during that year? The clerk will not change the Property Tax for a property due to upgrades once the property tax invoices are mailed. The change will come into effect the next year, unless it is a new residence that is being moved into.

SIGN – Welcome to Traytown needs repairs. Councilor Patten will have someone take a look at the sign to see if it can be repaired and replaced, he will also have the Woodrock sign put in place and the two street signs for Pine Tree Road and Cedar Lane put in place.

COPY REQUEST – a request for copies of minutes for 2013/14/15/16 and 2003/04/05/ has been submitted. A call to Municipal Affairs has informed the council that under Section 215(2)(b) of 1999 Municipalities Act these copies can be done, upon payment of a fee equal to the actual cost of providing that copy. That includes wages, ink, paper, etc. a reasonable amount. It cannot take the clerk's time away from the running of the town's business. The charge will be based on the length of time it takes to remove minutes copy them replace them and the number of pages it totals.

CORRESPONDENCE – Letter received May 8, 2017 – Station Road Contracting Ltd. Informing council that the company has the contact demands in place as soon as the council request any road maintenance.

NEXT REGULAR MEETING – June 5, 2017

MEETING ADJOUNED – Councilor Denty moved to adjourn the meeting, seconded by Deputy Mayor Carter, all in favour, motion carried.