

**MINUTES  
TOWN OF TRAYTOWN  
September 12, 2016**

**IN ATTENDANCE:**

<b>Mayor</b>	<b>John Baird</b>
<b>Councillors:</b>	<b>Colleen Denty</b>
	<b>Jason Patten</b>
	<b>Wilfred Janes</b>
<b>Town Clerk</b>	<b>Sarah Patten</b>
<b>Absent</b>	<b>Shannon Carter (Deputy Mayor)</b>

**Mayor Baird called the meeting to order at 7:00PM**

**Councilor Denty moved to accept the agenda as presented, seconded by Councilor Patten, all in favour, motion carried.**

**Councilor Patten moved to accept the minutes of August 1, 2016 as presented seconded by Councilor Denty, all in favour, motion carried.**

**BUSINESS ARISING FROM August 1, 2016**

**SPEEDING** – Speeding on Main Street – A letter has been sent to Mr. Kevin Moss, Supervisor Eastport Office requesting a reduction in the speed limit through Traytown from 50KMP to 40KMP as well as permission to paint the road. Mr. Moss has forwarded the letter to his supervisor for review. Council has not received word back from the Department of Transportation at this time.

**FINANCE REPORT** – As per spread sheets – Cheque list for August presented. **Councilor Denty moved to accept the Finance report as presented seconded by Councilor Patten, all in favour, motion carried.**

**SEWER MAINTAINENCE UPDATE** – The sewer lines have been flushed but only 17 manholes were found. Hodder's survey from Gander are working on the map and GPS of the manholes found so that in the future they will be easier to find. A sewage block occurred Friday September 9, 2016 Mayor Baird, Councilor Patten, Robert Ralph, Mike Ralph and Abel Ralph helped clear the line. Feltham's Construction and Ray Baker were hired to fix the problem. The clerk will contact the Town of Glovertown and find out what time Crosby's will be coming out to purge their sewage line and where they purchase their screens for their manholes so the town can purchase some for the manholes down near the outfall. The clerk will get prices on another pump for the town maybe a little larger than the one the town has now. The clerk will contact Ray Baker and ask him to service the lift station, it is full of fat and debris that needs to be cleaned. **Councilor Janes moved to send Mr. Michael Ralph and Mr. Robert Ralph a token of appreciation for giving of their time to repair the sewage blockage in the amount of \$100.00. Seconded by Councilor Denty, all in favour, motion carried.**

**ROAD MAINTENANCE UPDATE** – Station Road Contracting upgraded the roads on Tuesday Sept 6, 2016 but due to the rain there are some large pot holes on Aspen and Balsam, the clerk will ask Mr. Hiscock to upgrade these areas.

**AMALGAMATION STUDY REPORT** – Mayor Baird and Council Janes met with MHA Colin Holloway and Minister of Municipal Affairs Eddie Joyce and some of the Glovertown Council on Wednesday August 10,

2016, Minister Joyce expressed the opinion that Traytown will have to get its water from Glovertown. The Capital Works Funding for the community test wells will not be given. The Towns will not have to amalgamate to obtain this service but if Glovertown needs funding to upgrade their system it must commit to providing water to Traytown.

CAPITAL WORKS – Should the council go forward with the water testing of the wells for the area? Council discussed using the Gas Tax to do the study for the water testing themselves, Mayor Baird will get a price for just the testing of the one well.

RECREATION REPORT – The town paid over \$1,400 to clean up around Hall for fill and removing debris that was left from the clearing of land. Traytown Recreation will be asked to notify council before they undertake large ventures in the future. The Recreation Committee has been doing an excellent job with their projects, Council will do a write up in the newsletter informing residents of the Memory Park and Planter boxes. Council will also need to have their income and expense report for the auditor which have not been done for two years.

WEB SITE PROGRAMER – Matthew Garrett has already placed the adopted minutes on the web site.

PARK – Councilor Patten will order the sign for the waterfront greenspace known as Woodrock Park.

REPAIR & MAINT **Councilor Denty moved to apply for the Gas Tax to repair the two bathroom and to have heat pumps placed in the building, seconded by Councilor Janes, all in favour, motion carried.** Councilor Patten will get prices for the bathroom which will have only one toilet per bathroom and the stall will be removed or changed in the ladies bathroom and one of the toilets removed.

2016 ANNUAL CONVENTION – St. John's October 6-8, 2016 Mayor attending anyone else. \$450.00 for registration paid.

DEPT NATURAL RESOURCES – Letter sent to Mr. Gerald Kennedy stating the reasons Traytown Council would like to be notified of the quarry permits. Mr. Kennedy phoned the Town Office and notified the clerk that there will be no further notifications. Council has sent a resolution to be brought forward in these minutes sent to MNL to have the Dept of Natural Resources have the decision reversed.

BOAT LAUNCH – Station Road Contracting has removed the round stone placed at the boat launch and replaced it with shale rock.

ROAD NARROWNESS – Mr. Hiscock has informed the clerk that there are a number of areas in the town that the trees need to be cut back. He informed the clerk that Glovertown has the policy that they just lift the bucket on the loader and tears the tree limbs out of the way to avoid having a cracked windshield and or injury to the driver. Traytown Council will look at the areas that need clearing and get the trees cut back if the home owners don't cut their trees back from the road.

## **NEW BUSINESS**

**CORRESPONDENCE** –1. Audit review by Dept of Municipal Affairs requesting the changes of all invoices be approved for payment at regular council meetings and placed in minutes. The annual audit should have been sent to MA before June 30, 2016, Traytown has no regulation with the regard to demolition removal and relocation and maintenance of buildings council should submit those regulation for approval to the minister. The disclosure statements have not been done for 2016. This shows the

property and businesses owned by the councilors. Poll Tax Receivables seem high further efforts should be made to collect tax arrears.

**2. PMA training Sept 29-30,2016 Councilor Denty moved to approve training for the clerk on September 29 – 30, 2016 Seconded by Councilor Janes, all in favour, motion carried.**

**PERMIT –2 Juniper Crescent 10 x 26 shed extension Moved by Councilor Patten, seconded by Councilor Denty, all in favour, motion carried.**

**Extension on House 18 Main Street 14x14x8 Moved by Councilor Patten, seconded by Councilor Janes, all in favour, motion carried.**

**INSURANCE RENEWAL – 2016 – 2017 - \$1,911.30 Last year \$1,607.00 remember 15% tax this year Councilor Patten moved to renew the Town’s insurance, seconded by Councilor Janes, all in favour, motion carried.**

**QUIETING OF TITLES –** The clerk talked to Mr. Hughes lawyer for the person looking to do a quieting of titles in the quarry area of Traytown, he informed the clerk that the area seems to be owned by a William Ledrew but everything around it is Crown Land. Council does not have the right to interfere in land disputes. This was passed on to Natural Resources for their input.

**DISCOUNTS –# 6 Senior – 40% reduction to taxes Moved by Councilor Denty, seconded by Councilor Janes, all in favour, motion carried.**

**CLEAN UP –** The clerk will contact Mr. Robert Ralph and ask when he would like to schedule the fall clean up.

**NEWSLETTER –** the clerk will issue a Newsletter for this quarter and include an article asking residents to refrain from throwing things down their sewer.

**NEXT REGULAR MEETING – Monday October 3, 2016**

**MEETING ADJOUNED – moved by Councilor Janes seconded by Councilor Denty all in favour, motion carried.**

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**Mayor**

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**Town Clerk**

# September Cheque Review

1. Michael Ralph	\$ 100.00	Thank you for sewer repair
2. Robert Ralph	\$ 100.00	Thank you for sewer repair
3. Baine Johnson LeGrows Insurance	\$ 1,911.30	2016-2017
4. PMA Training for clerk Gander	\$ 195.50	2 day training
5. Canada Post	\$ 21.63	Newsletter
6. Eastlink Oct 1 -31 telephone internet	\$ 145.14	
7. Crosstown Quikway gas for pump	\$ 12.70	sewer blockage
8. Station Road Contracting	\$ 3,307.53	September invoice
9. Receiver		
General	\$ 811.66	September invoice
Total Expenses September	\$ 6,605.46	