

Town of Traytown Minutes July 6, 2015

MINUTES TOWN OF TRAYTOWN JULY 6, 2015

IN ATTENDANCE:

Mayor	John Baird
Deputy Mayor	Shannon Carter
Councillors	Jason Patten
	Wilfred Janes
	Colleen Denty
Town Clerk	Sarah Patten
Gallery:	Mike Ralph

Mayor Baird called the meeting to order at 7:00pm

Councillor Patten moved to accept the July 6, 2015 agenda as presented, seconded by Deputy Mayor Carter, all in favour, motion carried.

Deputy Mayor Carter moved to approve the minutes of June 1, 2015 seconded by Councillor Patten, all in favour, motion carried.

RULES & REGULATIONS OF COUNCIL MEETINGS – Deputy Mayor Carter moved to approve the amended Rules and Regulations of Council as presented, seconded by Councillor Janes, all in favour, motion carried. Attached to minutes. Appendix A

DONALD OSBOURNE – Driveways and ditching - not in attendance

FINANCE REPORT – June 1 – June 30, 2015

INCOME:

2015 Property Tax	\$18,931.49
2015 Business Tax	\$0
2015 Utility Tax	\$0
2015 Res Sewer	\$2,428.82
2015 Com Sewer	\$0
2015 Garbage	\$2,310.00
Total	\$23,705.31 this includes fees rental and all other revenues for June.

EXPENSES:

General Government	\$2,990.44
Protective Services	\$4,170.00
Transportation	\$7313.78
Environmental	\$0
Planning	\$0
Recreation	\$0
Fiscal Services	\$0
Total	\$14,474.22

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Fiscal Services and Environmental expenses have not arrived for the month of June and will be added to the spreadsheet once cheques are issued for them.

Arrears taken in so far in 2015 - \$12,290.00

Deputy Mayor Carter moved to accept the Finance Report as presented seconded by Councillor Janes, all in favour, motion carried.

SEWER MAINTENANCE REPORT – The clerk talked to Mr. Hodder about having the manholes in Traytown located and recorded for future reference. Mr. Hodder requested that he be provided with maps of the sewer system in order to provide the council with a price on the procedure. The clerk will bring the maps to Mr. Hodder next week, after Mayor Baird and Councillor Patten inform her which manholes they cannot find.

ROAD MAINTENANCE REPORT – Only one price was tendered on the Three Year Road Maintenance Contract. Council met on June 29, 2015 and opened the tender which came in at \$40,000.00 per year for the next three years. After a discussion about retendering and the options the council agreed to accept the bid. Councillor Patten moved to accept the tendered bid of \$40,000.00 per year from Station Road Contracting for the Three Year Road Maintenance Contract, seconded by Councillor Janes, all in favour, motion carried.

Mr. Hiscock contacted council and asked if it would be possible to have the contract changed from quarterly payments to monthly payments, Council feels this could be a benefit to council as well as Mr. Hiscock.

Councillor Patten moved to change the Three Year Road Maintenance Contract to monthly payments, seconded by Councillor Denty, all in favour, motion carried.

AMALGAMATION STUDY REPORT – A letter arrived from Dept. of Municipal Affairs requesting the two towns to go back to the table and change their wish list. There are some issues the government will not consider and one of them is the towns not being responsible for their 10% of the capital works projects needed. The wish list is too costly as it stands, the two communities must meet and work out a new wish list. The clerk will call Glovertown and make arrangements for the next meeting.

GAS TAX – Traytown Council sent a committee to St. John's to meet with Dept. of Environment, Water Resources Division to discuss water concerns for the town. Mayor Baird, Councillors Patten and Janes and Town Clerk Patten met with Ms. Dorthea Hanchar, Manager, Water Resources. Ms. Hanchar suggested that now that council knows there is good water source in several areas in the town, it is time to find out if the wells have the quantity needed. The council will need to hire a consultant to investigate the feasibility of developing a groundwater source for a town water supply. Ms. Hanchar will email a draft Terms of Reference to be sent out to consultants for this work.

CAPITAL WORKS - Capital Works allocated - \$50,780.00 for road upgrades this year. Project priorities are in the following order: culvert on Balsam and general improvements to Maple Lane, hill on Juniper, end of Balsam, and Birch. Priorities will be done first depending on the cost of the work.

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CULVERT AT 26/28 ASPEN DRIVEN - Council considered a request by Mr. Bob Greening to replace the culvert at the entrance to 26 & 28 Aspen Drive and found no problem with the culvert at this time. The clerk will write the Mr. Greening a letter, informing him of Council's decision and explaining what the regulations are for roads to be maintained by Council. If future problems occur due to work carried out by council in 2014, council will reconsider this decision.

REQUEST FOR DITCHING & DRIVEWAY RELOCATION AT 25 BALSAM DRIVE – Mayor Baird met with Mr. Donald Osbourne to discuss his request for the reconstruction of the access to his driveway. Mr. Osbourne said that when Balsam Lane was upgraded by Council in 2006, his driveway got realigned with the street, which prevents access by trucks. He would like Council to fix the problem. It was noted that nine years have passed since this change took place and this is the first time Council has been made aware there was a problem. Council feels that This should have been reported to Council at that time. Therefore, Council is not prepared to take financial responsibility to move the driveway as requested. With regard to ditching, Council will be determining this year's ditching priorities in the next couple of weeks.

NEW BUSINESS

STUDENT – Council has been approved for a four week program twenty-one hours per week for one student Level I , II or III. The clerk has advertised for resumes and will be accepting them until 4:00pm Friday July 10, 2015. Council will decide through email or a meeting who gets the position.

FIREWORKS – With the concerns of some residents as well as council about the ongoing use of fireworks and open fires within the town's boundaries, council will have the clerk contact Natural Resources and request the rules and regulation with regards to the use of fireworks and fire pits in residential areas. The clerk will email the regulations to council for their information. There is a motion in the minutes from previous council, banning all fireworks unless it is over the water, but it is up to Council to enforce the rules. This is very difficult due to having to depend on the RCMP to enforce it, the RCMP will only respond when it is deemed to be an emergency.

DISCOUNT – **Deputy Mayor Carter moved to approve the exemption of previous years Garbage Fees for a resident due to the fact that the Poll Tax was paid by a resident of this property and the Garbage Fee should not have been charged. Seconded by Councillor Denty all in favour, motion carried.**

GAS TAX – Councillor Janes will get a quote for a mini split Heat pump for the Town Hall to cut down on the electric consumption. If the Council feels it will save money, it will apply for Gas Tax money to have the new system installed.

NEXT MEETING – Monday August 3, 2015 @ 7:00pm

MEETING ADJOURNED – **Councillor Patten moved to adjourn the meeting, seconded by Councillor Denty, all in favour, motion carried.**

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X

John Baird
Mayor

X

Sarah Patten
Town Clerk

Monday, August 03, 2015