

**MINUTES
TOWN OF TRAYTOWN
October 5, 2015**

Mayor Baird called the meeting to order at 7:00PM

Councillor Patten moved to accept the agenda for October 5, 2015, seconded by Councillor Denty all in favour motion carried.

Deputy Mayor Carter moved to accept the minutes of September 7, 2015 as presented, seconded by Councillor Janes, all in favour, motion carried.

BUSINESS ARISING FROM September 7, 2015

Donald Osbourne – 1. Conflict of Interest 2. Ditching Mr. Osborne is not in attendance.

FINANCE REPORT – Finance report– September 7, 2015- October 3, 2015

The total of Property, Business, Residential Sewer, Commercial Sewer, Tax Certificates, Permits, Rentals and Quarries for the month of September was \$5,770.20. The Total arrears for September was \$2,130.00. The remaining amount of taxes owing for 2015 is \$34,199.60.

Expenses for the year:

General Government – Spent \$34,201.97 Remaining \$8,048.09

Municipal Election - Spent \$0.00 Remaining \$1,000.00 if we need an election we will have to budget more in 2016.

Municipal Assessment – Spent \$5,166.00 Remaining \$2,834.00 left over \$1,112.00.

Common Services – Spent - \$1,265.36 Remaining - \$1,734.64

Protective Services – Spent - \$4,170.00 Remaining - \$3,570.00

Road Transportation – Spent - \$36,943.86 Remaining - \$18,756.14. This amount includes the road maintenance contract, calcium, street lighting and repairs to roads, sign replacement, etc. The remainder of the \$8,756.14 will be used to pay the last three months of our road contract in the amount of \$9,750.00, October to December Street Lighting \$2,415.00 which will leave a remainder in the amount of \$6,591.14 which will be used to extend the culvert on Balsam Lane. The Department of Environment has approved the extension of the culverts and the rebuilding of the road as specified in the documents sent to them. Station Road Contract has given a price of \$3,500.00 plus taxes for the labour and materials(rocks, etc.) The culverts will be purchased by council in the amount of - \$2,300.00 plus taxes.

Environment – Sewer and Garbage - Spent - \$11,555.35 Remaining - \$7,144.65 this 3 lift station power invoices to pay approximately \$150.00, 1 clean up at \$395.50+ HST plus the cost of the garbage going into the site at approximately \$1,500.00. Three months of garbage pick up at \$1,433.97 and the garbage cost at approximately \$650.00 per month \$1,950.00 for a total of \$5,429.47 This will leave approximately \$2,000.00 for any maintenance needed on sewer.

Debt charges – spent only bank charges \$147.85 Remaining \$3,382 which will be used for the town's 10% of the capital works – roads – No bank loan will be needed.

SEWER MAINTAINENCE UPDATE – Contacted Mr. Ray Baker to service lift station on September 6, 2015, Mr. Baker has not notified the town office if the work has been done. One of the toilets in the ladies washroom is out of order due to no water filling the tank, Mr. Baker was asked to repair this as well, it is not fixed as of Friday October 2, 2015. The clerk will keep reminding Mr. Baker of the work needed done. Councillor Patten will contact G&R Contracting and request a price on getting the manholes flush while they are doing the contract work on the roads.(If they are the successful tender).

ROAD MAINTENANCE UPDATE – Mr. Hiscock will repair the culvert on Balsam Lane outside the

Capital Works contract. An extension will be added to the culverts at a cost of around \$6,000.00. This was budgeted for the roads repairs in 2015. Councillor Patten will contact Mr. Hiscock and see when these repairs can be made.

AMALGAMATION STUDY REPORT – Copy of letter sent to Municipal Affairs from Glovertown and Traytown arrived on Sept 30, 2015. The wish list total cost now is \$10,604,347.00 This amount includes debt reduction in the amount of \$359,736.00, total for water and sewer capital development is \$9,944,661.00 and purchase of snow clearing equipment \$300,000.00. The towns will have to wait to hear back from Municipal Affairs for the next step.

GAS TAX – Terms of Reference Hydrogeological Study for Proposed Water Supply Wells was sent to two companies for tender prices. Two prices returned to the town and council decided on AMEC Foster Wheeler for the work at \$5,250.00 plus HST. The other company Stantec Consulting Ltd. price was \$5,470.00 plus HST. The council has applied to Municipal Affairs to use the Gas Tax for this project. The next meeting of the Gas Tax Committee will be in October. Mayor Baird will contact Ms. Ashley Gover, and request that the town be notified as soon as the final decision is made on the study. The council will look into drilling wells from the Gas Tax if any favourable sites are found.

CAPITAL WORKS - \$50,780.00 for road upgrades this year. Tracey Bates is out of her office until October 7, 2015 waiting for final approval from Municipal Affairs to go to tender.

RECREATION REPORT – Councillor Denty is waiting to hear from the committee to set up their meeting. The recreational shed is completed and the walls of the changing area is a blank slate that needs painting. Councillor Denty will ask the recreation committee if the junior rec committee would like to do a mural on the walls, if they aren't available the council will contact the school and ask if their art department would like to do a mural. When the Rec Committee meets Councillor Denty will ask about the monument and plaque as well as see if the committee is interested in joining with council for the park on Main Street.

GARBAGE COMPLAINT - Waiting for Neal Garrett to place monitoring by camera signs. Clean up is October 5-9, 2015. Cameras ordered.

CONVENTION – Anyone interested in going to convention in Gander November 5-7, 2015. Mayor Baird, Deputy Mayor Carter, and councilor Denty will attend the conference. They will stay overnight for this event due to the late night and early morning events.

NEW BUSINESS

REQUEST FOR DAY OFF – November 9, 2015 Approved

WREATH LAYING – Mayor Baird will attend

Burnside Community Association Inc. - Letter from Chair Shirley Oldford requesting donation for the reconstruction of the public slipway at Burnside. **Councillor Patten moved to donate \$100.00 to the Burnside Community Association Inc. slipway fund, Seconded by Deputy Mayor Carter, in favour, Mayor Baird. Not in favour, Councillors Denty and Janes. Motion passed**

Cal LeGrow Insurance - for renewal for 2015-2016 in the amount of \$1,607.00 there is an extra insurance that the town could buy that would cover any errors or omissions that could arise from permits

causing the town to be sued. The cost would be around \$1,500.00. The clerk will do out the application and find out the cost before the council decides on this issue.

2016 Budget - forms have arrived, the finance committee will meet and discuss the finances and bring it to the next meeting of council. Some items that the finance committee should take into consideration is replacing the old patio cost around - \$5,000.00 Keep the road budget the same. Budget \$5,000.00 for the park. Budget for the election and the extra insurance. The Tourist cabin owners were given a break last year and were only charged 1.6 mills for business tax and 2.0 mills property tax will council continue with this or raise the taxes to 3.0 mills for business as with all other businesses in the town?

2016 Assessments - have arrived most of the assessments are up by as much as 20% council will have to discuss reducing the mill rate to keep taxes down.

MCW 2015-2016 - application have arrived council would like to go after money to drill wells for the town but will have to wait until after the study has been completed. The deadline is November 30, 2015.

PMA Fall Forum – The Town Clerk attended the PMA Fall Forum and during the forum the town clerks were advised that the towns will no longer receive a list of the residents in their towns that rely on Government Funding. The residents will be contacted and asked if they want the Dept of Advanced Education & Skills to pay their taxes or the resident can obtain the money themselves and bring the department a receipt within 30 days. If the resident receives the money and don't pay the town taxes the department will hold money from the residents' cheques to pay the towns. There were many discussions about this new procedure, one item the government did not realize is that if you have a mortgage on your home, the towns gets a list of the home owners and their mortgage number and the bank sends the amount owing for the taxes directly to the towns from the invoice sent to them from the towns.

Municipal Crown Land Reserves – sent to councilors in email. Council will look at the issue of obtaining crown land for future development.

DISCOUNTS – EXEMPTION –none

PERMITS – 4 Pine Tree Road – 26 X 16 addition to home. **Deputy Mayor Carter moved to approve the application to build an 26'x16' extension on the home at 4 Pine Tree Road, seconded by Councillor Denty, all in favour, motion carried.**

NEXT REGULAR MEETING – November 2, 2015

MEETING ADJOUNED – Deputy Mayor Carter moved to adjourn the meeting, seconded by Councillor Denty, all in favour, motion carried.

Mayor

Town Clerk