

**MINUTES
TOWN OF TRAYTOWN
November 2, 2015**

IN ATTENDANCE:

Mayor John Baird
Deputy Mayor Shannon Carter
Councillors: Colleen Denty
 Wilfred Janes
Absent: Jason Patten
Town Clerk Sarah Patten
Gallery: Melvin Arnold, Donald Osbourne, Michael Ralph, Ross Arnold

Mayor Baird called the meeting to order: 7:00 P.M

Deputy Mayor Carter moved to accept agenda for November 2, 2015, seconded by Councillor Denty, all in favour, motion carried.

Deputy Mayor Carter moved to accept Minutes of October 5, 2015, as presented, seconded by Councillor Janes, all in favour, motion carried.

MR. DONALD OSBORNE – Question: Is the council going to go with the Assessment Roll and the Mill Rate for 2016.

Answer: The town has signed a contract with the Municipal Assessment Agency and are bound by that contract until it expires, so it has no option but to go with the current assessments. The mill rate has not been discussed at this time, the council will have to look at the budget and decide.

Reply: The town does not have to use the Municipal Assessment for the Property Assessments, Some towns are using their own assessments and do not have to pay the Municipal Assessments costs.

Answer: Can you give the council the names of these towns that use their own assessments?

Reply: I don't have them on hand but I can get them for council.

Answer: Council would like to know the names of the towns that are doing this so they can look into it.

Reply: When will council know what the mill rate will be?

Answer: We are looking at the budget this week and will bring our suggestion to council and decide on the final budget. At this time Council feels there is no reason why the mill rate can't be lowered but that will be a final decision of council.

BUSINESS ARISING FROM October 5, 2015

FINANCE REPORT – Finance report– October 3, 2015- November 2, 2015 –

Property tax - \$4,447.99

Residential Sewer Tax - \$924.07

Garbage Fees – \$814.66

Other - \$680.00

Arrears - \$1,150.00

Total - \$8,016.72

Expenses –

General Government - \$7,765.74

Protective Services – 0

Transportation \$6,979.00

Environment - \$1,643.83

Planning – 0

Recreation – 0
Fiscal Services \$29.90
Total \$14,744.74

SEWER MAINTAINENCE UPDATE – Mr. Ray Baker serviced the lift station on Friday October 16, 2015 and repaired two toilets at the town hall. On October 26, 2015 the town hall had no water, due to two toilets drained the well. Mr. Baker along with Neal Garrett fixed the problem and fetched the water from the well.

ROAD MAINTENANCE UPDATE – Question – How much did the culvert (on Balsam Lane) cost the town? The cost to the town was over \$6,000.00. New street signs have been ordered for the roads to replace the broken or missing signs.

AMALGAMATION STUDY REPORT –Nothing new.

GAS TAX – Terms of Reference Hydrogeological Study for Proposed Water Supply - Wells - AMEC Foster Wheeler has completed their onsite work and is preparing a document for the council. Question – Where will these wells be located? Answer – that's what the study will tell us. These wells will be for the whole town not just a few. Question – Where is the well located that had the uranium in it? The owner of the well has been advised of the matter and due to the study being privately conducted for the owners Council will not disclose the whereabouts of the well. Question – Could we have a general location of the where this well is located? Answer – Council will not disclose the private information to the public.

CAPITAL WORKS - \$50,780.00 for road upgrades this year. Letter arrived October 26, 2015 from Dept of Municipal Affairs dated October 20, 2015 giving approval for tender call. Email from Tracey, DMG asking what do council want to do continue this year or roll it over into next year. Council will leave this work until the spring and at that time other work will be done at the same time: the cleaning of the manholes, the grading of all roads.

RECREATION REPORT – Councillor Denty informed council that the Rec Committee met Sunday November 1, 2015 – the group have decided that the monument they want to construct will be in the Spirit of all the volunteers. The group would like to have council's permission to use the area where the old town shed was located for a community garden. There will be 10 blocks each block 4x10. There will be a fence surrounding the area. The access to the brook to use for watering was one of the considerations for the area chosen. The group have budgeted to reconstruct the walkway from the change room to the arena.

GARBAGE COMPLAINT - Cameras purchased and in place in the Ploughed Ground Road area. Comment from Gallery – How will council know if a person dumps garbage if they go in with a box on their truck. Answer – This is not a perfect solution but council has to try to deter the area from becoming a dump site. Do anyone hear know of a perfect system council can use? No answers.

CONVENTION - Three councilors registered for convention in Gander November 5-7, 2015 Mayor Baird, Deputy Mayor Carter and Councillor Denty, attended the Property Assessment seminar, Regional Government seminar (this seminar showed a pilot project for different communities one area was in St. Alban's. The seminars were not all that interesting this year and there could have been a better venue than was offered.

WREATH LAYING – Mayor Baird to lay wreath November 11, 2015 in Glovertown.

LEGROW'S INSURANCE – survey completed waiting for word on amount for extra insurance, The agent said that she would estimate anywhere from \$1,500.00 to \$1,600.00 extra for the insurance. The council will look at this in the budget.

BUDGET – Setting up meeting with Mayor Baird and Deputy Mayor Carter Thursday 1PM November 5, 2015

MCW 2015-2016 application – Council will apply for funding this year, for test wells and will use the Gas Tax for the town's ten percent. John will contact AMEC for a price on drilling the wells.

NEW BUSINES

TRANSCONTINENTAL – Mr. Jim Rafuse, R & R Distribution, request a small area of property from council to place a flyer dispenser. This small container would hold flyers that residents could avail of if they wish. The flyers will no longer be sent through the mail. The company is offering \$50.00 per month to rent a small piece of land next to the Town Hall and will be responsible for snow clearing and cleanup of unused flyers. Mr. Rafuse has asked for permission to place this container next to Post Office in Traytown, if this is not possible the Town Office area would be his second choice. Council decided to have no part in having a box set up on town property. The clerk will inform Mr. Rafuse in the morning.

CORRESPONDENCE - CNWM – Increase in sorted waste from \$122.00 - \$132.00 per ton. A \$10.00 increase from 2015 to 2016. Make note to add to budget. The collection fees have also increased but that will not affect Traytown due to having our own contractor and not having to pay CNWM for pickup.

2. Municipal Assessment Agency will charge Traytown – last year - \$6,888. This year \$6,776.00 for assessment fees

3. Emergency Warming Center opening – RSVP – November 21, 2015 6:30 – Mayor Baird – 1 Deputy Mayor Carter – 2 Councillors Janes, Denty and Patten – 2 each.

4. Department of National Resources – Quarry Renewals – Crossroads, Station Road (2) Feltham's, Oram's, Council approves all permits except one.

DISCOUNTS –

EXEMPTION – Request from resident to be exempt from paying sewer and garbage tax. Resident owns two houses in Traytown. Lives in one and pays garbage and sewer tax as well as property tax. Second house is vacant and has been for many years, resident pays property tax for the property but feels that the garbage and sewer tax should not be charged on the vacant property. This issue will be deferred until next meeting the clerk will contact other towns and find out what the procedure is for this issue.

2. Business – Home based closed September 2015 how much Commercial taxes do they pay? **Councillor Janes moved to pro rate this business and charge them for the 8 months that they were opened, seconded by Deputy Mayor Carter, all in favour, motion carried.**

REQUEST – Street Light – Spruce Lane only one on the street needs one more, Mayor Baird and Councillor Janes will take a look at the street lights in town and will defer this issue to next meeting.

PERMITS –

COMPLAINT – Mr. Osbourne like to know if Council is going to straighten out his driveway. He talked to the former Mayor and the Engineers at the time the roads were being repaired in 2008 and can bring forward affidavits if council would like to deal with this.

Mayor – Traytown Council is not moving a private driveway for a resident.

Answer – I can get the affidavits for the council to look at.

Clerk - Mr. Osbourne would you like this put on the agenda for the next meeting?

NEXT REGULAR MEETING – December 7, 2015

MEETING ADJOUNED – Councillor Denty moved to adjourn the meeting, seconded by Deputy Mayor Carter, all in favour, motion carried.

Mayor

Town Clerk