

MINUTES
TOWN OF TRAYTOWN
MARCH 2, 2015

Mayor	John Baird
Deputy Mayor	Shannon Carter
Councillors:	Colleen Denty Wilfred Janes
Town Clerk	Sarah Patten
Absent	Jason Patten
Gallery	Melvin Arnold, Jeff Patten

Mayor Baird called the meeting to order at 7:00PM

Councillor Denty moved to accept March 2, 2015 agenda as presented, seconded by Councillor Janes, all in favour, motion carried.

Deputy Mayor Carter moved to accept the minutes of February 2, 2015 as presented, seconded by Councillor Janes, all in favour, motion carried.

BUSINESS ARISING FROM FEBRUARY 2, 2015

FINANCE REPORT – Revenues from back taxes for January - \$930.00 February \$9,901.80 March \$1,969.15. Arrears are slowly coming in. There are still a few residents that have not contacted the town office to make arrangements to pay, these people will proceed to court. The 2015 revenues from January – March 2, 2015 - \$11,117.24. Expenditures: Seconded quarter of third year of the three year road maintenance contract paid \$6,748.78. The combined total of all expenditures from January to March 2, 2015 - \$14,752.00. Capital Works for 2013-2014 paid in full last payment \$8,659.94 sent Feb 19, 2015.

SEWER REPORT – Councillor Patten talked to David Hiscock, Station Road Contracting about the cost of keeping the lift station access open in case of emergency. The cost would be \$20.00 for each clearing. Councillor Patten asked Mr. Hiscock to clear it now for \$20.00 and council will ask to have it cleared when needed.

ROAD MAINTENANCE – Councillor Patten requested a price from Mr. Hiscock for tamping the roads after they have been graded this summer, he is waiting for a price. Road Contract is being looked at and will be discussed at next meeting for any changes before tendering.

AMALGAMATION STUDY – Mayor Baird, Councillors Patten & Janes, and Town Clerk Patten attended a meeting of the Glovertown-Traytown Committee on February 4, 2015. At the meeting it was decided that the committees would go back to their councils and prepare a wish list of the town's needs to present to the Provincial Government. Discussion of the town's needs:

Water and Sewer would be the greatest priority for the town. Paved roads will have to come after the water and sewer has been installed.

Deputy Mayor Carter moved to accept the following:

Town of Traytown's Main Priority related to Amalgamation with Glovertown

Traytown's main priority related to the recommended amalgamation with Glovertown is the full development of water and sewer to all areas of our community.

Based on the most recent engineering studies in 2012 and 2013, the estimated cost for necessary upgrades to Glovertown's system and construction of a system in Traytown is \$10,183,661. The Whey and Whey report (2015) estimated an increase in this cost to approximately \$12 million due to inflationary factors.

Capital Cost Estimate – Glovertown/Traytown Water & Sewer Development	
<u>Glovertown upgrades</u>	
New flow meter (Exp. 2012)	30,000
Leak detection and repair (Exp. 2012)	150,000
Water main pigging/swabbing (Exp., 2012)	300,000
Station Road storage tank plus water main twinning (Exp., 2012)	1,850,000
Chlorination building upgrades (Exp., 2012)	100,000
Intake upgrades (Exp., 2012)	<u>239,000</u>
	2,669,000
<u>Traytown new development</u>	
Water storage tank (Exp, 2012)	1,157,000
Chlorine booster station (Exp, 2012)	374,000
W&S distribution system (HMM, 2013)	<u>5,983,661</u>
Total capital cost for Traytown water and sewer	7,514,661
Total Estimated Cost	\$10,183,661

References

Exp Services, Glovertown / Traytown Shared Water Supply Study, April, 2012

Hatch Mott MacDonald, Pissamare Pond Water Supply – Concept Design Report, January 2013

Whey and Whey, Glovertown / Traytown Amalgamation Feasibility Study, January 2015.

Seconded by Councillor Denty, all in favour, motion carried.

This will be presented at the next meeting on March 4, 2015.

QUARRY FEES – Waiting for two more Quarry Business Tax – 2014 to be paid before approval of the 2015 Quarry Permits are finalized. No new quarries are approved at this time.

RECREATION – Councillor Janes moved to purchase a cooking range or pay one half the cost of two stoves for the Traytown Hall's kitchen, provided that Traytown Recreation purchase one or pay for half the cost of the two stoves, seconded by Councillor Denty all in favour, motion carried.

GAS TAX – The application for water testing has been submitted to Dept. of Municipal Affairs. The Gas Tax Committee was to meet on Wednesday February 25, 2015, but due to not having enough Committee members to form a quorum no decision could be made. The committee will try to meet on March 4, 2015 for consideration of application submitted. The application for the new recreational facility will be submitted as soon as it is completed.

LIABILITY INSURANCE – Mayor Baird has the documentation from Freshwater Bay Committee and will look at what kind of insurance they carry to cover volunteers.

WARMING CENTER – Mr. Robert Rodgers has given Traytown two signs for the warming center, one for the Town Hall and one for the Poster Board. Everything is ready for use at the Lion's Club. The committee is looking into acquiring cots and blankets for the center. The donation from the town has not been sent will issue a cheque soon for this issue.

NEW BUSINESS

EXEMPTION – One exemption was submitted for approval but because the individual surpassed the maximum income amount it could not be approved. The clerk inform the individual that it was not accepted.

CORRESPONDENCE – A letter dated February 13, 2015 from a resident that has his taxes increased from \$775.00 per year to over \$1,700.00 the individual would like council to look at what can be done? Council cannot change the mill rate for any individual, everyone must be charged the same mill rate. The resident can call Municipal Assessment Agency and request that they look at the property value, the agency will usually just come out and reassess without an appeal if they have not been in the home. The clerk did inform the individual of this when he was in the office but the resident is worried that the assessment might be increased and his taxes higher. The clerk will write the residents a letter informing them of the change from Poll Tax to Property Tax and the council's position on this matter.

2. An email from resident requesting that because his taxes has increased and he would like council to have his driveway turned into a public road for the council's responsibility and a street light installed. The clerk will answer this individual's email explaining to them that the council cannot take responsibility of private property and that street lights are being looked at by council for future changes.

PERSONAL SAWMILL APPROVAL – Due to an oversight one of the personal sawmill owners forgot to renew his sawmill licence he is asking council to approve the renewal for the Dept, of Natural Resources. This is a renewal and not a new sawmill. **Councillor Denty moved to approve the renewal of the sawmill license for 32 Main Street, seconded by Councillor Janes, all in favour, motion carried.**

AUDIT – Deputy Mayor Carter moved to approve the annual audit for 2014 seconded by Councillor Denty all in favour, motion carried. The clerk will contact Lori Mercer and request the audit as soon as possible.

GLOVERTOWN ACADEMY – Request for donation for safe grad: Councillor Janes moved to donate \$50.00 to Glovertown Academy's safe grad, seconded by Councillor Denty, all in favour, motion carried.

TOWN PUMP – The town pump is in need of repairs and servicing. The clerk will have the pump taken to Dyke's rentals for a servicing and any parts needed.

MUNICIPALITIES NEWFOUNDLAND & LABRADOR REGIONAL MEETINGS – March 26-28, 2015
Gander Hotel. Mayor Baird and Deputy Mayor Carter will be attending.
Dept of Environment – Clean Drinking Water Sessions – Tuesday March 24- Thursday March 26, 2015, the town clerk and Mayor will attend these sessions.

NEXT MEETING – Next Meeting Monday April 6, 2015 7:00PM

MEETING ADJOURNED – Deputy Mayor Carter moved to adjourn the meeting, seconded by Councillor Denty, all in favour, motion carried.

Mayor

Town Clerk