

MINUTES
TOWN OF TRAYTOWN
OCTOBER 3, 2016

IN ATTENDANCE:

Mayor	John Baird
Deputy Mayor	Shannon Carter
Councillors	Colleen Denty
	Wilfred Glover
Town Clerk	Sarah Patten
Absent	Jason Patten
Gallery	Maxwell Harmon

Mayor Baird called the meeting to order at 7:00PM.

Councillor Denty accepted the agenda as presented, seconded by Deputy Mayor Carter, all in favour, motion carried.

Deputy Mayor Carter moved to accept the minutes of September 12, 2016 as presented, seconded by Councillor Denty, all in favour, motion carried.

BUSINESS ARISING FROM SEPTEMBER 12, 2016

SPEEDING - The Department of Transportation and Works have not answered the council's concerns on speeding. Council will get a price for the paint and stencils needed to paint both entrances to the town and ask Mr. Ross Patey if his offer to do the painting still stands. The clerk will also contact Mr. Nick Burns and ask him if he would be willing to paint the entrances and if he has the stencil and paint needed.

FINANCIAL STATEMENT FOR SEPTEMBER: Cheques written attached as Appendix A. The auditor's financial statements have not arrived. Ms. Mercer was in the town office in April to do the audit but still has not provided the statements needed for the town to receive their MOG and Provincial Gas Tax. This money is budgeted and council is concerned that there will be a short fall for all the budgeted items. The clerk will email Ms. Mercer and relay council's concerns. Incoming - \$7,669.35 Expenses – General Government - \$4,689.42 Common Services - \$2,001.00 Transportation - \$3,367.10 – Environment - \$1,421.61 Recreation - \$130. Fiscal Services - \$5.70. Total - \$11,614.83.

SEWER MAINTENANCE – The sewer blockage that occurred may come in over the Sewer budget council will have to wait to get the invoice from Baker's Plumbing and Heating and Feltham's Construction on the amounts. The clerk can call and ask for these invoices. Councillor Patten is looking into getting screens made for the manholes that are below grade to prevent the build up of rock and gravel into the system. The screens will have to be made from templates that will

have to be taken from the manholes. Councillor Patten will try to get this template to the Glovertown Shipyard as soon as possible.

RECREATION REPORT – Traytown Recreation has purchased three plaques for their green space in front of the town hall. Two plaques have been placed on their benches and one on the rock. Council has concerns that due to heavy frost and wet weather the plaque on the rock being glass and plastic it will not stand up and may crack or break. Councillor Denty will bring these concerns to the Traytown Recreation at the next meeting. Councillor Denty will also bring to the Recreation's attention that their books for 2015 has not been given to the auditor for her yearly report.

WOODROCK PARK – The sign has been ordered council is waiting on the final draft to be sent for approval before it is finalized.

REPAIRS & MAINTENANCE – Only one price has come in for the heat pumps requested by council and we have not received a list from Councillor Patten for what is needed for the bathroom renovations. The clerk can contact Darren Kelly for the second price on the heat pump price as per the specs given.

MNL CONVENTION – Mayor Baird is unable to attend the annual convention in St. John's and was wondering if any of the councillors would like to attend in his place. Councillor Denty will get back to the clerk on Tuesday October 4, 2016 with a final decision on this matter. The resolution that council requested to have on the agenda has not been heard from. The clerk will contact the MNL and ask why the resolution wasn't chosen.

ROAD NARROWNESS – Did council take a look at where trees and shrubs need to be removed before the upcoming winter season? Should council have the roads graded again to repair the pot holes and wash board areas of town? The clerk will talk to Councillor Patten on the condition of the roads tomorrow and have him take a look at the roads and what needs to be done.

CLEAN UP WEEK - Robert Ralph has informed the clerk that he can do another clean up week from October 17 – 21, 2016 with everything being placed out before the morning of October 21.

NEW BUSINESS

CORRESPONDENCE – Letter from Town of Gander – Mayor Claude Elliott asking 1. If a meeting were to take place would your council be interested in attending? Answer is yes 2. Can your municipality identify any areas where regional cooperation may be beneficial? Answer is yes. The clerk will answer this letter and send it back.

Request for letter of support for Library – Mayor will write a letter of support for the library.

Request for letter of support for door to door postage – Traytown doesn't have door to door postage.

2017 BUDGET – Mayor Baird, Deputy Mayor Carter and the clerk will get together for meetings to look at the 2017 Budget. The September Election will have to be placed in the budget.

PERMIT – To move house from original spot to a basement 1 Spruce Road – **Councillor Janes** moved to approve the application to move house at 1 Spruce Road, Seconded by Deputy Mayor Carter, all in favour, motion carried.

MEETING ADJOURNED – Deputy Mayor Carter moved to adjourn the meeting, seconded by Councillor Denty, all in favour, motion carried.

Mayor

Town Clerk

October 2016 cheques

1. Central Newfoundland Waste	\$ 529.32	Garbage September
2. Baker's Plumbing & Heating	\$ 103.50	sewer blockage September
3. Municipal Assessment Agency	\$ 1,694.00	4th Quarter invoice
4. Kimberly Ralph Garbage	\$ 386.45	September invoice minus tax payment
5. Revenue Canada	\$ 811.66	september remittance
6. Feltham's Construction	\$ 1,564.00	sewer blockage September Road Contract - 3,307.53 Boat Launch \$7
7. Station Road Contracting	\$ 3,307.53	Hall - 1,483.00
8. Canada Post	\$ 97.75	100 stamps
9. Sign Factory	\$ 401.35	Wood Rock Park sign
Total Expenses	\$ 8,895.56	